International Organisation of Vine and Wine

RULES OF PROCEDURE

Title I : General Provisions

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INTERNATIONAL ORGANISATION OF VINE AND WINE

RULES OF PROCEDURE

Foreword

The purpose of the present Rules of Procedure is to set out, as necessary, the terms and conditions for implementation of the Agreement of 3 April 2001 establishing the "International Organisation of Vine and Wine" designated by the acronym O.I.V. In compliance with Article 10 of the said Agreement, the Rules of Procedure shall determine, in particular, the functions and operating rules of the bodies specific to the Organisation and the provisions for its administrative and financial management.

Generally speaking, these rules define the practical means by which the O.I.V shall pursue its objectives and carry out its activities as defined in Article 2 of the said Agreement as an intergovernmental Organisation of a scientific and technical nature, and a recognised authority on vines, wines, wine-based beverages, grapes, raisins and other vine products.

The present Rules of Procedure are divided into 4 parts, each one separated into chapters and Articles:

- Title I: General provisions;
- Title II: Financial regulations;
- Title III: Staff status;
- Title IV: Specific status of the Director General.

FOREWORD **2**

TITLE I GENERAL PROVISIONS **4**

CHAPTER 1 NATURE OF THE ORGANISATION, MEMBERSHIP CONDITIONS, WITHDRAWAL CONDITIONS: 4
Article 1 Composition: 4
Article 2 Members: 4
Article 3 Observers: 5
Article 4 International intergovernmental organisations granted particular status 5
Article 5 Guests 5
CHAPTER 2 BODIES OF THE ORGANISATION AND THEIR GENERAL RULES OF PROCEDURE: 6
Article 6 General Assembly 6
Article 7 Executive Committee: 7
Article 8 Scientific and Technical Committee: 9
Article 9 Steering Committee: 10
Article 10 Commissions and Sub-Commissions 11
Article 11 Groups of Experts 14
Article 12 Awards Jury: 16
Article 13 General rules for the conduct of business 16
CHAPTER 3 MAIN PRINCIPALS MANDATED BY THE ORGANISATION: 18
Article 14 The President of the Organisation: 18
Article 15 The first Vice-President: 18
Article 16 The second Vice-President: 19
Article 17Director General 19
CHAPTER 4QUINQUENNIAL STRATEGIC PLAN AND ITS ANNUAL IMPLEMENTATION: 20
Article 18 Quinquennial Strategic Plan: 20
Article 19 Annual implementation of the quinquennial Strategic Plan: 20
CHAPTER 5 PROCEDURE FOR EXAMINING RESOLUTIONS: 21
Article 20 Step-by-Step Procedure: 21
Article 21 Accelerated Procedure of an exceptional nature: 23
CHAPTER 6 MISCELLANEOUS CLAUSES: 23
Article 22 World Congresses of Vine and Wine: 23
Article 23 Meetings, Symposiums and International Seminars of the Organisation: 24
Article 24 Sponsorship of the Organisation: 24
Article 25 Official languages: 24
Article 26 Relations with other International Organisations 25
Article 27 Conditions for Entry into Force of the Rules of Procedure: 25
Article 28 Modification or re-writing of the Rules of Procedure: 25
Article 28 Protection of the name, abbreviation and logo of the OIV 25
Article 30 Non-official documents 26
ANNEX 1 AGREEMENT OF 20 JANUARY 1965 BETWEEN THE GOVERNMENT OF THE FRENCH REPUBLIC AND THE INTERNATIONAL OFFICE OF VINE AND WINE RELATING TO THE HEAD OFFICE OF THE INTERNATIONAL OFFICE OF VINE AND WINE, TO ITS PRIVILEGES AND IMMUNITIES WITHIN THE TERRITORY OF FRANCE (DECREE NO. 66-680 DATED 15 SEPTEMBER 1966 – JORF 31-09-1966 P. 8309) 27
ANNEX 2 DEFINITION OF TERMS USED 28
ANNEX 3 PROTOCOL OF ENGAGEMENT WITH INTERNATIONAL INTERGOVERNMENTAL ORGANISATIONS 29
ANNEX 4 GUIDELINES CONCERNING OBSERVER STATUS OF INTERNATIONAL NON-GOVERNMENTAL ORGANISATIONS IN THE OIV 31
ANNEX 5 GUIDELINES FOR GRANTING OIV SPONSORSHIP FOR SYMPOSIUMS, MEETINGS AND INTERNATIONAL SEMINARS 34
ANNEX 6 GUIDELINES FOR GRANTING OIV PATRONAGE OF INTERNATIONAL WINE AND SPIRITUOUS BEVERAGES OF VITIVINICULTURAL ORIGIN COMPETITIONS
ANNEX 7 OIV RESEARCH GRANT PROGRAM IN SUPPORT OF PRIORITY PROGRAMME FIELDS 41
ANNEX 8 EVALUATION OF OIV RESOLUTIONS 43
ANNEX 9 PROPOSAL FOR A NEW PROJECT OF RESOLUTION OR COLLECTIVE EXPERTISE DOCUMENT 45
ANNEX 10 PRELIMINARY SCIENTIFIC PROCEDURE FOR THE REVIEW OF A PRELIMINARY DRAFT OF A NEW OENOLOGICAL PRACTICE AND/OR ITS MODIFICATION 47
ANNEX 11 OIV NON-OFFICIAL DOCUMENTS 50

References to the articles of the Agreement dated 3 April 2001 are indicated in the margin between square brackets as follows: [Ag. Article ……]

Title I General Provisions

Chapter 1 Nature of the Organisation, membership conditions, withdrawal conditions:

Article 1 Composition:

The International Organisation of Vine and Wine is an intergovernmental Organisation made up of:

[Ag. Article 3.2, 3.5 and 8]

a) Members,
b) Observers,
c) International intergovernmental organisations with a particular status as set out in Article 4 hereinafter.

Article 2 Members:

2.1 – The following are Members of the O.I.V:

[Ag. Article 16] a) Signatory States to the Agreement of 3 April 2001 that have deposited an instrument of acceptance, approval or ratification of the Agreement to the Ministry of Foreign Affairs of the French Republic.

[Ag. Article 14] b) Member States of the "International Office of Vine and Wine" that have acceded to but not signed the Agreement, upon a simple request to the Director General of the O.I.V, the instrument of accession having been deposited with the Ministry of Foreign Affairs of the French Republic.

2.2 – The following may become Members of the O.I.V:

[Ag. Article 14 and 15] a) All other sovereign states,

[Ag. Article 8] b) An international intergovernmental organisation that fulfils the following conditions:

- a membership made up of sovereign States;

- authority transferred by its Member States for a range of issues within the jurisdiction of the O.I.V, including the right to make decisions which are binding on its Member States;

the authority of Member States of international intergovernmental organisations being held to be maintained for all issues unless a transfer of authority has been specifically communicated to the Director General, more than one month before the meetings of the decision-making bodies.

Following a proposal of the Executive Committee and the agreement of the General Assembly, a protocol shall be signed between the O.I.V and each relevant organisation. This protocol shall define, in each particular case, the specific membership conditions, including the amount of the organisation's annual financial contribution and the procedures for implementing voting rights.

2.3 – As the depository of the Agreement, the Ministry of Foreign Affairs of the French Republic is the guarantor of the necessary authority or delegation of authority held by the signatory/ies of the instruments of acceptance, approval, ratification or accession at the time of their deposit.

2.4 – All O.I.V Members may participate in the work of the General Assembly, Executive Committee, Commission, Sub-Commissions, and groups of experts in accordance with the appropriate decision-making procedures.

[Ag. Articles 4, 5 and 6 and Appendices 1, 2] 2.5 – All O.I.V Members shall pay a financial contribution set each year by the General Assembly.

[Ag. Article 7.1] 2.6 – If a Member fails to pay two financial contributions, the Member's participation in the work of the Executive Committee and the General Assembly, following the ascertainment of such a situation, shall be limited to the right to attend. The Executive Committee shall determine, on a case-by-case basis, the conditions under which the Member in question may proceed to regularise its situation or, failing that, be deemed to have denounced the aforementioned Agreement.

[Ag. Article 7.2] 2.7 – If a Member fails to pay three successive financial contributions, the Director General of the O.I.V shall notify the Member in question of this situation. If the situation is not regularised during the two years following the thirty-first of December of the third year of non-payment, the Member in question shall be automatically excluded from the Organisation.

[Ag. Article 18] 2.8 – Members may withdraw from the Organisation at any time, with six months written notice addressed to the Director General of the O.I.V and the Ministry of Foreign Affairs of the French Republic. The Member shall be liable for its financial contribution, calculated pro-rata temporis, to the effective date of its withdrawal.

Article 3 **Observers:**

3.1 – The following are Observers:

[Ag. Article 16.3]
a) Each State party to the 1924 Agreement that has signed the Agreement but has not deposited its instrument of acceptance, approval, or ratification as at the date of entry into force of the Agreement is an Observer until the thirtieth day following the deposit of the said instrument, from which date the State becomes a Member of the Organisation.

[Ag. Article 16.3]
b) Each State party to the 1924 Agreement that has not signed the Agreement and has not deposited its instrument of accession as at the date of entry into force of the Agreement is an Observer until the thirtieth day following the deposit of the said instrument, from which date the State becomes a Member of the Organisation. "Observer status" shall be granted for a maximum of five uninterrupted years.

c) A State, a Member State of a federation of States, a province, a region, or an international non-governmental organisation granted "observer status" by the "International Vine and Wine Office" unless it or the Executive Committee decides otherwise.

3.2 – The following may be Observers:

[Ag. Article 3.5]
a) A non-Member sovereign State. The Observer shall be invited to submit an application to join the Organisation at the end of a period that shall not exceed five uninterrupted years.

b) A territory or a group of territories belonging to a non-Member State not responsible for conducting its/their own international relations, after the prior agreement of the State in question.

c) Following review by the Scientific and Technical Committee, an international non-governmental organisation with an interest in vines, wine, table grapes, raisins and/or products of same or with an interest in related issues.

3.3 - All requests for "observer status" shall be presented by the Director General to the Executive Committee for approval.

3.4 – Observers may attend the General Assembly, and may intervene in the working sessions of the Commissions, Sub-Commissions, and groups of experts.

[Ag. Article 7.2]
3.5 – Each sovereign state Observer shall pay an annual financial contribution equal to that paid by the Member States entitled "basic vote".
Without prejudice to already concluded agreements, all other Observers must pay an annual financial contribution as set by the Executive Committee.

In the event of non-payment of three successive annual financial contributions, the Director General of the O.I.V shall notify the Observer(s) in question. If the situation is not regularised during the two years following the thirty-first of December of the third year of non-payment, the Observer(s) in question shall be automatically excluded from the Organisation.

3.6 – An Observer may withdraw from the Organisation at any time, following six months written notice addressed to the Director General of the O.I.V. Such Observers shall be liable for their financial contribution, calculated pro rata temporis, to the effective date of their withdrawal.

Article 4 **International intergovernmental organisations granted particular status**

[Ag. Article 8]
Mod by Comex 5/2009

An international intergovernmental organisation may request that it be granted a particular status enabling it to:

a) Intervene in the works of the Commissions, Sub-Commissions and groups of experts;
b) Attend the meetings of the General Assembly and the Executive Committee;

Following a proposal of the Executive Committee and the agreement of the General Assembly, a special arrangement shall be entered into between the O.I.V and the organisation in question. The special arrangement shall define, in each particular case, the specific conditions of collaboration, including the amount of its annual financial contribution.

In the event of non-payment of three successive annual financial contributions, the Director General of the O.I.V shall notify the international intergovernmental organisation in question. If the situation is not regularised during the two years following the thirty-first of December of the third year of non-payment, the international intergovernmental organisation in question shall be automatically excluded from the organisation.

Article 5 **Guests**

5.1 - A non-Member State that is not an Observer, may be invited by the Director General, with the agreement of the President of the O.I.V, to attend the General Assembly and the Commissions.

5.2 - Without prejudice to already concluded agreements, an international intergovernmental organisation, or, where applicable, any other natural or legal entity may be invited by the Director General, with the agreement of the President of the O.I.V, to intervene in the work of the General Assembly or the Executive Committee as well as the works of the Commissions, Sub-Commissions and groups of experts with the agreement of the relevant Presidents.

5.3 – Invitations of a repetitive nature must be subject to the prior agreement of the Executive Committee.

Chapter 2 **Bodies of the Organisation and their general rules of procedure:**

Article 6 **General Assembly**

[Ag. Article 5] 6.1 – The General Assembly has the following powers:

[Ag. Chapter 1, Articles 1 and 2] **Mod by AGE 2013/10/02**

a) To define the strategic orientations for the following five years;
b) Following the proposal of the Executive Committee, to adopt a Strategic Plan as well as, where relevant, its annual updates and implementation;
c) To take note of the annual report presented by the Director General of the O.I.V, including, in particular, the proceedings reports on the works of the Commissions, Sub-Commissions and groups of experts;
d) Following proposals of the Executive Committee, to finalise the expenditure and revenue budget drafted by the Director General and to set the financial contributions of Members;
e) Following the receipt of the financial auditor's report to approve the financial management report for the previous financial period, and to give quietus to the Director General;
f) Before the Director General of the O.I.V signs them, to approve draft co-operation and collaboration protocols in the field of vines, wine, wine-based beverages, table grapes, raisins, and/or products of same, that the O.I.V may conclude with third parties;
g) To elect the President of the "International Organisation of Vine and Wine";
h) Following proposals of the Executive Committee, to elect the Presidents of the Commissions and the Sub-Commissions;
i) To elect the Director General of the Organisation;
j) To appoint a financial auditor upon the joint proposal of the Director General and the O.I.V Steering Committee with the approval of the Executive Committee;
k) Following the proposal of the Executive Committee and review by the Scientific and Technical Committee, to create or discontinue Commissions and Sub-Commissions;
l) To delegate, where applicable, any of the aforementioned powers to the Executive Committee;
m) Following the proposal of the Executive Committee, to discuss and adopt Rules of Procedure relating to the organisation and running of the O.I.V, as well as subsequent updates and changes.

[Ag. Article 4 and Appendices 1 and 2]

6.2 a) The General Assembly is made up of delegates appointed by each of the Members. Each Member shall freely determine the number of its delegates.
b) A Member will only have, however two "basic votes", to which may be added, where applicable, a number of "additional votes".
c) Each Member shall inform the Director General of the composition and head of its delegation at least one month before any General Assembly. At the opening of each session, the Director General shall provide the list of the Members entitled to vote and participate in the works, as well as the number of their respective votes in case of a vote.

6.3 – Each Observer and each international intergovernmental organisation granted a particular status shall inform the Director General of the composition of its representatives at least one month before any General Assembly.

6.4 – Once informed, the Director General shall provide a list of Observers, international intergovernmental organisations granted a particular status and guests who are to attend the General Assembly, to the heads of the delegations.

6.5 –The General Assembly shall meet in an ordinary session once a year. Extraordinary sessions may be called following a decision of the Executive Committee or upon the request of one third of the Members. The ordinary session or, where applicable, the extraordinary session at which are held the elections of the President of the "International Wine and Vine Organisation", and of the Presidents of Commissions and Sub-Commissions can be held outside of the headquarters of the Organisation. Sessions are public in nature unless otherwise decided by the General Assembly.

6.6 – The Director General of the Organisation shall be the Secretary of the General Assembly.

[Ag. Article 5.2] 6.7 – Heads of delegation representing at least one third of the Members and at least one half of the weighted votes must be present for sessions to be quorate. A head of delegation may represent another Member upon written proxy, but may not represent more than one other Member. If a quorum is not attained, a new General Assembly shall be called within a maximum period of three months.

6.8 – Only the heads of delegation, or, in their absence, their substitute, may intervene in a General Assembly. However, a member of a delegation may speak at the request of the head of that delegation.

Mod by GA 2021/07/12

6.9 –Following the approval of the President, the Director General shall issue the draft agenda to each Member of the Organisation at least one month before the General Assembly, with copies to delegates who are members of the Executive Committee. Documents and other material shall be provided to the heads of delegations, insofar as possible, one month before the General Assembly.

[Ag. Article 5.3.a, b and c; 5.4 a; 5.5]

6.10 – The decision-making process of the General Assembly is set out in Article 5 of the Agreement. Other financial decisions, as referred to in Article 5(3)(b) of the Agreement, shall be made by a weighted qualified majority, i.e. two-thirds plus one, of the weighted votes of the Members present or represented by substitute. The exception to this shall be the decision on quietus.

6.11 – The decision concerning quietus to the Director General for his/her management at the end of each financial year, shall be made by a weighted qualified majority, i.e. two-thirds plus one, of the weighted votes of the Members present or represented by substitute, provided that one half plus one of the Members present or represented by substitute agree.

6.12 - The Director General shall notify each Member of the resolutions adopted by the General Assembly and shall issue same for information purposes to Observers and to international intergovernmental organisations granted a particular status, not more than one month after the General Assembly.

Mod by GA 2021/07/12

6.13 –The minutes shall be sent, in writing and at least one month after each General Assembly, for comments. The minutes shall submitted for approval to the next General Assembly.

Added by GA 2021/07/12

6.14- On the initiative of its President, the General Assembly may decide, where relevant, to make a decision, adopt a proposal or a proposition by recourse to the written procedure by guarantying a consultation period of at least one month or more according with the internal rules and the importance of subject. The Director General shall issue a text with the relevant documentation in all OIV official languages defining, in particular, the conditions for its adoption to all the members of the General Assembly. This text shall specify the scope of application, deadlines, and the processes for adoption and provision of information on the results of this procedure. The absence of a response or formal opposition within the requisite deadline indicates consensus. In case of opposition or comments the Director General shall notify the interruption of written procedure.

Article 7 **Executive Committee:**

7.1 – During the interim period between General Assembly sessions, the Executive Committee, as the executive body of the General Assembly, shall act on its behalf. The Executive Committee has the following delegated responsibilities:

Mod by EGA 2013/10/02

a) To examine and submit to the General Assembly for its approval a draft Strategic Plan for a five-year period along with annual updates and applications, following proposals of the Scientific and Technical Committee;
b) Following a proposal of the Scientific and Technical Committee, to define the work and activity programmes of the bodies of the Organisation;
c) To take note of activity reports presented by the Vice-President of the Scientific and Technical Committee after each work session of the Commissions, Sub-Commissions and groups of experts;
d) To give its opinion on the draft annual budgets and the amount of the financial contribution therein, as proposed by the Director General, for submission to the General Assembly;
e) To give its opinion on the proposed nomination of the auditor jointly presented by the Steering Committee and the Director General;
f) To rule on withdrawals from the working capital account and to authorise exceptional expenditure not included in the budget for the financial year;
g) Following the proposal of the Scientific and Technical Committee, to present to the General Assembly the proposed candidates for President of the Commissions and Sub-Commissions;
h) To set the deadline for applications for the positions of President of the Organisation, Presidents of Commissions, Sub-Commissions and Director General;
i) Following the proposal of the Scientific and Technical Committee, to appoint the Commission and Sub-Commission scientific secretaries;
j) To set the dates and locations of the General Assemblies;
k) Following review by the Scientific and Technical Committee, to propose to the General Assembly possible modifications in the number and the competency of the Commissions and the Sub-Commissions;
l) To decide whether to grant "observer status";
m) To propose to the General Assembly the approval of protocols and special arrangements to be entered into with other international intergovernmental organisations;
n) To create or discontinue a group or groups of experts following the proposal of the Scientific and Technical Committee, after review by any relevant Commission or Sub-Commission;
o) To appoint the first Vice-President of the Jury for the O.I.V Awards from amongst its delegates;

p) To approve recourse to the accelerated procedure, following the proposal of the O.I.V Steering Committee;
q) To adopt, within the framework of the accelerated procedure, draft resolutions as proposed by the Steering Committee;
r) To be regularly informed by the Members of the Organisation of participants in the groups of experts and Sub-Commissions;

[Ag. Article 3.2]

s) To be able, under its own authority, to entrust some of its routine administrative powers to the O.I.V Steering Committee;
t) To examine the annual management report presented by the Steering Committee and to take appropriate measures;
u) To choose from among scientists, experts or others, selected by the O.I.V Steering Committee, individuals worthy of being recognised by the International Organisation of Vine and Wine in view of their contribution and being granted an honorary diploma or the title of "Member of Honour" or another appropriate title such as "Ambassador honoris causa", or "Honorary Delegate" with the bestowal of the O.I.V medal;
v) To present to the Awards Jury, following the proposal of the Scientific and Technical Committee, the "O.I.V Grand Prix" candidates.

Mod by GA 2025/10

7.1.bis A specific meeting of the Executive Committee shall be organised in the form of a Finance Committee meeting to review proposals for budget (art 7,1,d & f; art 32), to appoint the financial auditor (art 7,1,e & art 35) or to approve the accounts (art 36). The Director General shall take responsibility for the secretariat of this Finance Committee and report to the Executive Committee at its plenary session.

7.2 – The Executive Committee is made up of:

a) the President of the O.I.V, President of the Executive Committee;
b) the first Vice-President of the O.I.V, first Vice-President of the Executive Committee;
c) the Vice-President of the Scientific and Technical Committee, second Vice-President of the O.I.V, second Vice-President of the Executive Committee;
d) one delegate per Member or his/her substitute designated by name by the Member's competent authorities;

7.3 - Only delegates, or in their absence their substitute, as referred to in Article 7.2. d) above are entitled to vote.

7.4 – Each Member's competent authorities shall make known to the Director General the name of its delegate or his/her substitute. The delegate shall remain in office until replaced by his/her competent authorities.

7.5 – In principle, the Executive Committee meets twice a year. It meets at the initiative of the Director General, together with the President or at the request of the Steering Committee or at the request of one quarter of the members of the Executive Committee.

7.6 – The Director General, or on an exceptional basis his/her Assistant, is the Secretary of the Executive Committee.

[Ag. Article 5.2]

7.7 – Delegates representing at least one-third of the Members and at least one half of the weighted votes must be present for Executive Committee sessions to be quorate. Representation including voting rights of a Member may be conferred by written proxy to the delegate of another Member but a delegate may not represent more than one other Member.

Mod by GA 2021/07/12

7.8 – Following the President's approval, the Director General shall issue the draft agenda to each delegate member of the Executive Committee, at least one month before each meeting. Documents and other background information shall be sent to the delegates of the Executive Committee, if possible, one month before each meeting.

[Ag. Article 5.3. a, b, and c]

7.9 – The decision-making procedures of the Executive Committee are set out in Article 5 of the Agreement.

[Ag. Article 5.3. b]

7.10 Other financial decisions as referred to in Article 5(3)(b) of the Agreement, decisions on financial contributions and a decision on quietus shall be subject to review by the Executive Committee reached by consensus. If a consensus is not reached, decisions shall be made by a weighted qualified majority vote, i.e. two thirds plus one of the weighted votes of the Members present or represented by substitute.

7.11 – The decision to grant quietus to the Director General for his management at the end of each financial year shall be subject to review by the Executive Committee formulated by a weighted qualified majority vote, i.e. two thirds plus one of the weighted votes of the Members present or represented by substitute, provided that one half plus one of the Members present or represented by substitute have expressed approval.

7.12 – When appointment by consensus is not possible, the first Vice-President of the Awards Jury shall be elected by a weighted qualified majority, i.e. two thirds plus one of the weighted votes of the Members present or represented by substitute, provided that one half plus one the Members present or represented by substitute are in favour of the candidate having obtained that score. If these conditions are not fulfilled, the Executive Committee shall meet within a period not exceeding three months.

7.13 – At the request of one of the members of the Executive Committee, a vote may be made by secret ballot.

Mod by GA 2021/07/12

7.14 – The Director General shall issue a summary of conclusions to each delegate member of the Executive Committee, in writing and no more than one month after the meeting, for comments. It shal be submitted for approval by the delegate members of the Executive Committee during the following meeting.

7.15 a) The Executive Committee sessions are private in nature.
b) They are exclusively reserved for delegates and/or their respective proxies.
c) Bearing in mind the agenda, a member of the Executive Committee may be accompanied by an expert or a specialist of his or her choosing, on an exceptional basis.
d) Bearing in mind the agenda, the Director General, with the agreement of the President, may invite one or more people for an ad-hoc presentation.

Mod by GA 2021/07/12

7.16 –On the initiative of its President, the Executive Committee may decide, where relevant, to make a decision, adopt a proposal or a position by recourse to the written procedure by guarantying a consultation period of at least one month or more according with the internal rules and the importance of subject. The Director General shall issue a text with the relevant documentation in all OIV official languages defining, in particular, the conditions for its adoption to all the members of the Executive Committee. This text shall specify the scope of application, deadlines, and the processes for adoption and provision of information on the results of this procedure. The absence of a response or formal opposition within the requisite deadline indicates consensus. In case of opposition or comments the Director General shall notify the interruption of written procedure.

Mod by GA 2021/07/12

7.17 – The Executive Committee can take the decision, by consensus, to become an Extraordinary General Assembly, in particular when it has approved recourse to the accelerated procedure in accordance with Article 21.

Article 8 **Scientific and Technical Committee:**

[Ag. Article 3.3.] 8.1 – The Scientific and Technical Committee is responsible for:

Mod by EGA 2013/10/02

a) Developing a five-year draft Strategic Plan, that describes the general framework for work to be followed by the Commissions, Sub-Commissions and groups of experts, according to the main strategic orientations defined by the General Assembly;
b) Defining and submitting variations or updates of the Strategic Plan to the Executive Committee, within the framework of an annual detailed programme based on proposals by the Commissions, Sub-Commissions and groups of experts;
c) Developing and presenting to the Executive Committee:
- the themes of the World Congresses of Vine and Wine and proposals for their scientific and technical organisation,
- the meetings, symposiums, and other congresses that it considers appropriate to organise.

d) Putting forth the names of candidates to chair the Commissions and Sub-Commissions and the names of Scientific Secretaries to the Executive Committee;
e) Proposing to the Executive Committee the creation of groups of experts, defining their duties and term of office, or the discontinuance of existing groups of experts in accordance with the Strategic Plan approved by the General Assembly, following review by the relevant Commission or Sub-Commission;
f) Following the proposal of the "World Congress of Vine and Wine National Organising Committee", to appoint the Presidents of the sections of that Congress ;

Mod by GA 2021/07/12

g) Appointing the members of a "Scientific and Technical Editorial Committee", to assist the Director General, in charge of the Scientific and Technical publications, on matters relating to the conception and publishing of expertise collective documents, in addition to the scientific and technical supervision of the articles printed (published);
h) Appointing the President of the Awards Jury and, from among its members, the second Vice-President;
i) Taking note of and examining, after each work session of the Commissions, Sub-Commissions and groups of experts, the proceedings, reports and draft agendas for the following session presented by their respective Presidents;
j) Proposing candidates for the "O.I.V Grand Prix" to the Executive Committee;

Added by GA 10/2026

k) Deciding, taking into account the recommendations of the Steering Committee, whether a new project of resolution or expertise document proposed by a scientific delegate or OIV Member Country can be added to the agenda of a group of experts or a Sub-Commission, based on the Project Presentation Document (annexes 9 & 10);

l) Deciding, taking into account the recommendations of the Steering Committee, on the continuation or withdrawal from the agenda of a group of experts or a Sub-Commission of any item that has not progressed in the step-by-step process for 2 years (in the case of a draft resolution) or that has not otherwise progressed for 2 years (in the case of Expertise Documents).

Mod by EGA 10/06

8.2 – The Scientific and Technical Committee is made up of:

a) The President of the O.I.V, President of the Scientific and Technical Committee;
b) The first Vice-President of the OIV
c) A Vice-President appointed among the members of the Scientific and Technical Committee in accordance with the provisions set out in Article 8.9;
d) The Presidents of the Commissions, Sub-Commissions and groups of experts;
e) The Vice-Presidents of the Commissions and Sub-Commissions;
f) The Scientific secretaries of the Commissions and Sub-Commissions;
g) The former Presidents of the OIV provided that their status as delegate or expert is maintained.
h) Two qualified persons, whether they are citizens or not of O.I.V Member States, appointed by the President for his or her term of office, together with the two Vice-Presidents of the O.I.V.

The persons mentioned in g) and h), however, may act only in advisory capacity and are not eligible for the position of Vice-President of the Scientific and Technical Committee

Add by EGA 10/06

8.2 bis - One person appointed by every Member having no national elected in the posts aimed under 8.2 a) to g) can assist to Scientific and Technical Committee (in the sense of the definition of the appendix 2 of the present regulation

8.3 – The members of the Scientific and Technical Committee shall remain members of same during their term of office, except for the two qualified people

8.4 – The Scientific and Technical Committee shall, in principle, meet twice a year. Meetings shall be convened by the Director General, together with the President, or upon the request of one quarter of its members.

8.5 – The Director General or, on an exceptional basis, his/her Assistant, shall be the Secretary of the Scientific and Technical Committee.

Mod by EGA 10/06

8.6 – The presence of at least one third of the members listed under 8.2 a) to f) is required for the Scientific and Technical Committee to be quorate. The representation of a member may be conferred to another member, but a member may only be delegated to speak on behalf of a maximum of two other members

8.7 – The Director General, following approval of the President, shall issue the agenda to each member of the Scientific and Technical Committee one month before each meeting. Information, documents and other items required by the Scientific and Technical Committee shall be sent at the latest one week before each meeting.

8.8 – Consensus shall be the normal method by which the Scientific and Technical Committee shall make decisions in the exercise of its functions. Should the Scientific and Technical Committee be unable to reach a consensus (except for the adoption of the draft Strategic Plan and the appointment of its Vice-President, President and the second Vice-President of the Awards Jury), the President of the Scientific and Technical Committee shall take whatever measures are required to consult the members in order to bring together the points of view during the period prior to the following Scientific and Technical Committee meeting. When all the measures designed to reach a consensus have failed, the President shall refer the matter to the Executive Committee.

8.9 – When the draft Strategic Plan cannot be adopted by consensus, or the Vice-President or the President of the Scientific and Technical Committee or the second Vice-President of the Awards Jury cannot be appointed by consensus, the Scientific and Technical Committee shall proceed to a simple majority vote, i.e. one half of the members present or represented plus one, and, if one of the members so requests, by secret ballot. The qualified persons appointed by the President shall not vote.

Mod by GA 2021/07/12

8.10 – The Director General shall issue a summary of conclusions to each member of the Scientific and Technical Committee at least one month after the meeting. It shall be submitted for approval to the members of the Scientific and Technical Committee during the following meeting.

8.11 – The Scientific and Technical Committee sessions are private in nature and are consequently reserved exclusively for its members. Bearing in mind the agenda, the Director General, with the agreement of the President, may invite one or more interveners, on an exceptional basis.

Article 9 **Steering Committee:**

9.1 – The O.I.V Steering Committee shall be under the authority of the Executive Committee and shall provide an efficient link between the Executive Committee and the Director General.

On behalf of the Executive Committee, the Steering Committee shall ensure that management decisions comply with the guidelines set by the General Assembly, in light of the duties of the O.I.V and the Strategic Plan which it has approved.

9.2 - To this end, the Steering Committee is responsible for:

a) Monitoring the everyday management of the O.I.V and its operation between General Assemblies;
b) Together with the Director General, drafting a proposal for appointing a financial auditor;
c) To choose from among scientists, experts or others worthy of being recognised by the International Organisation of Vine and Wine in view of their contribution and being granted an honorary diploma or the title of "Member of Honour" or another appropriate title such as "Ambassador honoris causa", or "Honorary Delegate" with the bestowal of the O.I.V medal;
d) Proposing to the Executive Committee the implementation of the accelerated procedure for the approval of certain draft resolutions or recommendations;
e) Carrying out all other assignments temporarily or definitively entrusted to it by the Executive Committee;
f) Presenting the annual management report on its activities to the Executive Committee;

Added by GA 10/2026

g) Reviewing and making recommendations to Scientific and Technical Committee regarding the addition to the agenda of a group of experts or a Sub-Commission of any new project of resolution or expertise document proposed by a scientific delegate or OIV Member Country, based on the Project Presentation Document (annexes 9 & 10);
h) Reviewing and making recommendations to Scientific and Technical Committee regarding the continuation or withdrawal from the agenda of a group of experts or a Sub-Commission of any item that has not progressed in the step-by-step process for 2 years (in the case of a draft resolution) or that has not otherwise progressed for 2 years (in the case of Expertise Documents).

Mod by GA 2022/11/04

9.3 – The Steering Committee of the O.I.V shall be made up of the O.I.V President, the two Vice-Presidents, the Presidents of the Commissions and Sub-Commissions. In case of absence, the Presidents of the Commissions and Sub-Commissions may be represented at the Steering Committee by their Vice-Presidents.
9.4 – The O.I.V President is the President of the Steering Committee. He/she may delegate this duty to one of the members, in order to facilitate relations with the headquarters of the O.I.V.

9.5 – The O.I.V Steering Committee shall meet at least twice a year.

Mod by GA 2021/07/12

9.6 – More than one half of the members must be present for the O.I.V Steering Committee to be quorate. Upon the initiative of its President, it may make decisions, where appropriate, and adopt a proposal or position using the written procedure. The Director General shall issue a text with the relevant documentation in all OIV official languages defining, in particular, the conditions for its adoption to all the members of the Steering Committee. This text shall specify the scope of application, deadlines, and the processes for adoption and provision of information on the results of this procedure. The absence of a response or formal opposition within the requisite deadline indicates consensus. In case of opposition or comments the Director General shall notify the interruption of written procedure.

Added by GA 2021/07/12

9.7 –Following the approval of the President, the Director General shall issue to agenda to each member of the Steering Committee and of the Comex at least one month before each meeting. Documents and other Steering Committee material shall be provided at the latest one week before each meeting.

Renumber by GA 2021/07/12

9.8 – Consensus shall be the normal method by which the Steering Committee makes decisions in the exercises of its functions. Should the Steering Committee be unable to reach a consensus, the President shall refer the matter to the Executive Committee.

Renumber by GA 2021/07/12

9.9 – The Director General or, an exceptional basis, his Assistant, is the Secretary of the Steering Committee

Added by GA 2021/07/12

9.10 – The Director General shall issue a summary of conclusions to each member of the Steering Committee and of the Comex at least one month after the meeting. It shall be submitted for approval by the members of the Steering Committee during the following meeting.

Article 10 **Commissions and Sub-Commissions**

Mod by EGA 2/2007

10.1 – The Commissions and Sub-Commissions shall review all questions and subjects within their respective fields of competence, as defined by the General Assembly.

Mod by EGA 2/2007

10.2 – Subject to subsequent decisions of the General Assembly, the duties of the Commissions and Sub-Commissions shall be divided as follows:

- Commission 1: "Viticulture";
- Commission 2: "Oenology";
- Commission 3: " Economy and Law";

- Commission 4: "Safety and Health";
- Sub-Commission: "Methods of Analysis and Appraisal of Wines", attached to Commission 2;
- Sub-Commission: "Table grapes, Raisins and Unfermented vine Products", attached to Commission 1.

Mod by EGA 2/2007

10.3 – Commission 1 "Viticulture" shall be more particularly responsible for all matters relating to vines and vine growing, grapes and other unfermented vine products in addition to relations between vineyards, grapes and the environment.

Mod by EGA 2/2007

10.4 – Commission 2 "Oenology" shall be more particularly responsible for all matters relating to the composition and making of beverages as defined in the Agreement of 3 April 2001, particularly wines, their storage conditions, packaging, transportation and consumption.

Mod by EGA 2/2007

10.5 – Commission 3 " Economy and Law" shall be more particularly responsible for dealing with all legal, regulatory, economic and socio-economic matters related to the products as set out in the Agreement of 3 April 2001.

Mod by EGA 2/2007

10.5 bis Commission 4 "Safety and Health" shall be more particularly responsible for dealing with the relationships between wine and other vine products, and the health of consumers and operators. It shall be more particularly responsible for promoting and focusing research on appropriate specific nutritional and health issues, ensuring specialised scientific monitoring in order to evaluate the specific characteristics of vine products, and disseminating information resulting from such research to the medical and healthcare professions, to governments, producers, consumers and others players in the vitivinicultural sector

Mod by EGA 2/2007

10.6 –Sub-Commission " Methods of Analysis and Appraisal of Wines":

1. Shall have the following objectives:

   a) To unify the methods of analysis and appraisal of wines in order to:
   - Facilitate the interpretation of wine analysis results in international trade;
   - Enable more rigorous control of wine quality;
   - Contribute to the development of scientific research in this field;

   b) To set up on-going international cooperation for studying these methods in order to facilitate their periodic updating.

2. Shall have the following duties:

   a) To develop vitivinicultural methods of analysis with a view to completing and updating the Compendium of International Methods of Wine and Must Analysis, to define standards concerning sampling and quality control in laboratories;
   b) To update and validate existing methods in light of technological advances and techniques regularly used by analysts;
   c) To develop a sensory analysis for all vine products and for vine and wine-based alcoholic beverages;
   d) To draft technical instructions;
   e) To give its opinion on the quantitative limits of certain component elements of wine

Mod by EGA 2/2007

10.7 –Sub-Commission II "Table grapes, raisins and unfermented vine products" shall be more particularly responsible for dealing with all specific aspects with regard to table grapes, raisins and other unfermented vine products concerning their:
- Characteristics
- Production
- Harvest
- Transformation procedure
- Methods and distribution conditions, packaging, and transportation.

10.8 – The Commissions and Sub-Commissions shall have the following duties:

a) To guide and coordinate, under the authority of the Scientific and Technical Committee, the work of the groups of experts attached to them, in accordance with the provisions set out in the Strategic Plan approved by the General Assembly;
b) To report periodically to the Scientific and Technical Committee on work completed, in progress and planned by each of the groups of experts attached to them;
c) To propose to the Scientific and Technical Committee the creation or discontinuation of groups of experts.

10.9 - Each Commission shall also be responsible for preparing the definitive draft resolutions within its field of competence.

10.10 – Each Commission and Sub-Commission shall be made up of:

[Ag. Article 5.4.a]

a) A President elected by secret ballot from among the candidates submitted by the Executive Committee following the proposal of the Scientific and Technical Committee, by a weighted qualified majority vote, i.e. two thirds plus one of the weighted votes of the Members present or represented by substitute, provided that one half plus one of the Members present or represented by substitute have indicated that they are in favour of the candidate having obtained that score. Blank and invalid votes shall be taken into account in order to determine these majorities.

Mod by EGA 3/2007

The order in which the elections of the Presidents of each Commission are to be held is drawn by lots. These elections are followed by the elections of presidents of sub-commissions in the order drawn by lots.

In the event that a proposed candidate is elected for the position of president of a commission or a sub-commission, all other candidates from the same member state, proposing candidates for another Commission or Sub-commission, shall be automatically withdrawn.

However, as an exception to article 10.13 and 14.5 of the Internal Rules for the presidents of sub-commissions, a withdrawn candidate/candidate shall once again be eligible if it follows from the preceding paragraph that there is no candidate for the presidency of a sub-commission.

Mod by GA 2022/11/04

Should the conditions defined in the first paragraph not be fulfilled at the end of the voting process, an extraordinary session of the General Assembly shall be convened within a maximum of three months. During this period, the existing President(s) of the Commissions and Sub-Commissions shall remain in office and retain their duties, provided that they remain part of their national delegation, unless the rules relating to a vacant position apply.
The General Assembly may at any time remove from office a President of a Commission or Sub-Commission under the conditions of a combined majority that governed his/her election.

b) A Vice-President who is by right the outgoing President of the Commission or Sub-Commission, subject to the condition that his/her position as a delegate or expert is maintained. If this is not the case, or in the case of a position becoming vacant, the relevant Commission or Sub-Commission shall proceed with an election by simple majority, or one half plus one of the votes. Each Member of the Organisation represented by one scientific delegate and, where applicable, one or more experts, appointed beforehand by the Member, has one vote. This vote is cast by each scientific delegate present or, should the delegate be absent, by an expert to whom he/she has delegated that power. Should the President be absent or the position be vacant, the Vice-President of the relevant Commission or Sub-Commission shall act as President until the end of his/her term of office.

c) A Scientific Secretary appointed by the Executive Committee, following the proposal of the Scientific and Technical Committee.

Mod by EGA 3/2007

The term of office for the scientific secretary is three years renewable

d) The Presidents, Vice-Presidents, Secretaries of the groups of experts, and where applicable, for the Commissions, the Presidents, Vice-Presidents and Secretaries of the Sub-Commissions attached to them.

e) The scientific delegates and experts, members of the groups of experts attached to them and, where applicable, for the Commissions, members of the Sub-Commissions attached to them, as well as the delegates and experts specifically appointed by the Members of the Organisation to participate in the Commissions.

f) Representatives of Observers.

g) Any guests.

10.11 - The list of members of the Commissions and Sub-Commissions, as updated by the Director General, is made available to the President of each Commission or Sub-Commission at the start of their work sessions.

10.12 – The term of office of the Presidents of the Commissions and Sub-Commissions is three years, non-renewable. The outgoing Presidents shall have the right to occupy the position of Vice-President of the Commission or Sub-Commission of which they were President for the same non-renewable three-year period, subject to their position as delegate or expert being maintained.

[Ag. Article 3.2]
Mod by EGA 3/2007

10.13 - The Commission and Sub-commission Presidents must be of different nationalities and of a different nationality from the President and the first Vice-President of the Organisation. In each Commission and Sub-Commission, delegates of different nationalities must fill the positions of President and Vice-President. These provisions shall apply without prejudice to particular conditions as set out in article 10.10 (a) for the presidency of the sub-commission.

10.14 – The Presidents, Vice-Presidents and Scientific Secretaries shall assume their duties following their election or their appointment.

10.15 – The Commissions and Sub-Commissions shall meet at least once a year.

Mod by GA 2022/11/04

10.16 – The Commissions and Sub-Commissions are quorate when one third plus one of the Members of the Organisation having nominated a delegate, and/or an expert, are represented. A Commission or Sub-Commission member may represent another member, but a member can only represent a maximum of two other members.

Between sessions, the work may be organised within an electronic working group open to the members and observers that make up the Commission or Sub-Commission.
The mandate of the electronic working group shall be established by the Commission or Sub-Commission in a plenary session, be limited to the task for which the group was created and, in principle, not be subsequently modified.
The mandate shall define the coordinator(s), the objective(s) to be achieved by the creation of the electronic working group and the language to be used.
The mandate shall clearly indicate the deadline by which the work has to be completed. The electronic working group shall be dissolved after the anticipated work has been completed, or when the deadline imposed for the work has expired, or at any other time, upon the decision of the Commission or Sub-Commission that established it.
No decision may be taken on behalf of the Commission or Sub-Commission, nor may any vote be made regarding substantive or procedural issues, within an electronic working group.
10.17 – The agenda shall be issued to each Commission and Sub-Commission member by the Director General, after the approval of the relevant Commission or Sub-Commission President, one month before each meeting.

Mod by GA 2021/07/12

10.18 – A proceedings report of a summary of conclusions drafted by the Scientific Secretary shall be issued, after the approval of the President. The Director General shall issue the summary of conclusions to each Commission or Sub-Commission member at least one month after the meeting. It shall be submitted for approval by the members of the Commissions and Sub-Commissions during the following meeting.

10.19 – Consensus shall be the normal method by which the Commissions and the Sub-Commissions make decisions in the exercise of their functions. If a consensus is not reached, the President of the relevant Commission or Sub-Commission shall refer the matter to the Scientific and Technical Committee.

Article 11 Groups of Experts

11.1 – The groups of experts shall be responsible for studying specific scientific and technical issues within a given time limit, at the request of the General Assembly, Executive Committee, Scientific and Technical Committee, Commissions and Sub-Commissions, within the scope of the Strategic Plan approved by the General Assembly. They shall propose the components of the Strategic Plan relevant to their work and shall report on their work to the Scientific and Technical Committee, as well as to the Commission or the Sub-Commission to which they are attached.

11.2 – The groups of experts shall be created or discontinued by the Executive Committee, after review by the relevant Commission and/or Sub-Commission, taking into account the proposal of the Scientific and Technical Committee, which proposal, in the case of creating a group of experts, shall define the scope of its competency in order to avoid any duplication of work by ensuring the overall complementarity and consistency of the groups of experts, as well as the length of their terms of office.

11.3 – The Director General shall regularly inform the Executive Committee of the decisions to participate in the groups of experts made by the Members of the Organisation.
11.4 – Each group of experts shall be made up of:

a) A President elected from among the scientific delegates and experts nominated by the Members of the Organisation by a simple majority vote, i.e. one half plus one of the votes. Each Member of the Organisation represented by a scientific delegate and, where applicable, by one or more experts, has one vote. This vote shall be cast by each scientific delegate present or, should the delegate be absent, by his/her substitute. The term of office of the President is three years, and can be renewed once;
b) A Vice-President, elected from among the delegates or experts appointed by the Members by a simple majority vote, whose term of office shall coincide with that of the President. In the case of the absence of the President or of the position becoming vacant, the Vice-President shall act as President of the group of experts until the end of his/her term of office;
c) A secretary, who shall be the Scientific Secretary of the Commission or the Sub-Commission to which the group of experts is attached. However, if the Scientific Secretary deems it to be useful, he/she can be assisted by a special secretary, chosen from among delegates and experts appointed by the Members of the Organisation or, under exceptional circumstances, from among the upper management staff of the O.I.V as defined in Chapter III "Staff Status",

by a simple majority vote, i.e. one half plus one of the votes. Each appointed delegate and expert shall have one vote. The term of office for the special secretary shall be three years, renewable;

Mod by GA 2021/07/12

d) Scientific delegates appointed by each Member interested in the work of the relevant group of experts and whose names are indicated to the Director General at least one month before the meeting. The appointed scientific delegate shall remain in office until the Member has notified the Director General of the appointment of another scientific delegate;

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e) Expert(s), appointed by each of the Members interested in the work of the relevant group of experts, whose names are notified by the Member of the Director General to assist its delegate at least one month before the meeting. The expert or experts remain(s) in office until the Member has notified the Director General of the appointment of his/her/their replacement;

f) The representatives of Observers who are interested in the work of the relevant group of experts;

g) Any guests.

11.5 - The list of the members of the group of experts, updated by the Director General, is made available to the President of the group of experts at the start of each session.

11.6 – In each group of experts, the positions of President and Vice-President must be filled by delegates or experts of different nationalities.

11.7 – The Presidents, Vice-Presidents, Scientific Secretaries and, where applicable, the special secretaries shall assume their duties upon their election or appointment.

Mod by GA 2022/11/04
Mod by GA 10/2026

11.8 – The groups of experts shall meet at least once a year.

a) Between sessions, the work may be organised within electronic working groups (eWGs), established by the group of experts/Sub-commission, open to the members and observers that make up the group of experts/Sub-commission.

b) The relevant Commission, or in exceptional cases CST, must approve the establishment of an eWG ensuring that the following criteria have been met.

   i. The terms of reference of the eWG shall be established by the group of experts/Sub-commission in a plenary session and aligned with the action and its objectives defined on the project presentation document.

   ii. The terms of reference shall:

      a. be limited to the task for which the electronic working group was created and shall, in principle, not be subsequently modified;

      b. appoint one or more named coordinators (maximum three from different members), with the approval of their respective heads of delegation or scientific delegate;

      c. specify the language to be used for the eWG;

      d. identify any transversal issues to be addressed by the eWG;

      e. clearly indicate the timeframe and deadline by which the work has to be completed.

   iii. The establishment of an eWG requires a minimum of three experts from different members.

c) Membership of an electronic Working Group (eWG) shall be subject to one of the following procedures:

   i. expression of interest during an official OIV meeting, followed by formal confirmation by the Scientific Delegate, the Head of Delegation, or the Observer Representative concerned;

   ii. submission of a written notification to the Secretariat by the Scientific Delegate, the Head of Delegation, or the Observer Representative concerned.

d) The coordinator(s) should ensure relevant and effective operation of the eWG, while members commit to regular participation and contribution.

e) The eWG will be disestablished after the anticipated work has been completed, when the deadline for the work has expired, or at any other time, upon the decision of the group of experts that established it.

f) The eWG must be renewed on an annual basis on specific request of the coordinator or the OIV secretariat during the relevant expert group or Commission meeting. If an eWG is not renewed, it will automatically be disestablished.

g) The eWG should operate transversally where necessary. If applicable, the expert group should identify the relevant expert groups and/or sub-commissions that should be included in the work.

h) No decision may be taken on behalf of the group of experts, nor may any vote be made regarding substantive or procedural issues, within an eWG.

i) The eWG, represented by its coordinator(s), must present the progress status of the work during the meeting of the group of experts.

11.9 – The draft agenda is to be issued by the Director General to each member of a group of experts, after the agreement of the President of the relevant group of experts, one month before each meeting.

Mod by GA 2021/07/12

11.10 – A proceedings report on the work of each group of experts, drafted by the Scientific Secretary of the Commission or Sub-Commission to which he/she reports, or, where applicable, by his/her special secretary, and shall be issued, after the agreement of the President of the relevant group of experts, to its members at least one month after each meeting. It shall be submitted for approval by the members of the group of experts during the following meeting.

11.11 – The groups of experts shall report on their work to the Commission to which they are attached and to the Scientific and Technical Committee after each of their meetings.

11.12 – Consensus expressed by a scientific delegate or by an expert appointed by the Members of the O.I.V shall be the normal decision-making method by which each group of experts makes decisions in the exercise of its functions. The group of experts is quorate when one third plus one of the Members having appointed a scientific delegate and/or, where applicable, one or more experts, are represented. The representation of a scientific delegate or an expert can be entrusted to another delegate or expert, but he or she may not represent more than two other members. Should the group of experts not be able to reach a consensus, the President of the relevant group of experts shall refer the matter to the President of the Commission or the Sub-Commission to which he/she reports. He/she can, if he/she considers it advisable, refer it to the Scientific and Technical Committee.

11.13 – Draft resolutions, standards, or recommendations prepared by a group of experts shall be dealt with in accordance with the procedure set out in the present Title I "General Provisions".

Article 12 **Awards Jury:**

12.1 – The Awards Jury shall be responsible for:

a) Giving annual awards for the best written or photographic works published, printed or issued in the previous two years;
b) On an exceptional basis, awarding the "Grand Prix" of the "International Organisation of Vine and Wine", which is bestowed for the overall work of a leading specialist or expert who has made a significant contribution to the development of science and technology in vines and products of same.

12.2 – Candidacies for annual awards shall be presented by authors, publishers, or producers.

12.3 – Following the proposal of the Scientific and Technical Committee, candidates for the "Grand Prix" shall be nominated by the Executive Committee.

12.4 – The Award Jury shall be made up of:

a) A scientist or literary figure as President, appointed by the members of the Scientific and Technical Committee following the proposal of one of its members, for a period of three years, renewable;
b) A Vice-President appointed from among the delegate members of the Executive Committee, following the proposal of one its members, for a period of three years, renewable;
c) A second Vice-President appointed from among the members of the Scientific and Technical Committee by its members, following the proposal of one of its members for a period of three years, renewable;
d) A secretary appointed by the Scientific and Technical Committee for a period of three years, renewable;
e) The Director General of the Organisation;

f) No more than eight members appointed by consensus of the Jury members previously mentioned, selected on the basis of their qualifications, reputation and nationality.

12.5 The Awards Jury shall be supported by a permanent secretariat made up of its secretary and the Director General.

12.6 – The President, the Vice-Presidents, the secretary, the appointed members shall assume their duties upon their election or their appointment.

12.7 – A special regulation decreed by the President, the Vice-Presidents and the Director General shall outline the practical procedure for the operation of the Awards Jury. A report on the work of the Awards Jury shall be presented to the Scientific and Technical Committee, the Executive Committee and the General Assembly.

Article 13 **General rules for the conduct of business**

13.1 – The General rules for the conduct of business apply to:

a) The General Assembly;
b) The Executive Committee;

c) The Scientific and Technical Committee;
d) The Commissions and the Sub-Commissions; and
e) The groups of experts.

13.2 - General powers of the session Chairperson:

a) The Chairperson shall have a list drawn up of the persons present and their capacities. The Chairperson shall check that a quorum is reached if so required.
b) The Chairperson shall declare the meetings open and closed, direct the discussions, rule on the right to speak, open discussion on issues listed on the agenda, initiate the decision-making process and announce the results of same.
c) The Chairperson shall rule on points of order, ensure discussions are in order and ensure the consistency of deliberations.
d) The Chairperson may propose the suspension or adjournment of discussions on the issue at hand, or the suspension or adjournment of the session itself.

13.3 - Points of order:

a) During the course of discussions, any delegation may raise a point of order. These points of order may only relate to procedure and may under no circumstances relate to the substance of the subject matter under discussion;
b) The Chairperson shall rule on points of order immediately;
c) Any delegation may appeal against the ruling of the Chairperson. The appeal shall be immediately put to a vote and the Chairperson's ruling shall stand unless overruled by a simple majority of delegates present or represented having the right to vote.

13.4 - Right to speak:

a) No person may speak without having previously obtained the permission of the Chairperson.
b) The Chairperson shall call upon speakers in the order in which they express their desire to speak.
c) The Chairperson may permit the Director General, or any person appointed by him or her, to speak on any subject under discussion.
d) The Chairperson may call a speaker to order if his/her remarks are not relevant to the issue under discussion.

13.5 – Suspension of discussion on an item on the agenda or of the session:

a) During a meeting, the Chairperson or any delegation may propose the suspension of discussion on an item on the agenda or of the session in order to facilitate any measures or steps deemed useful to reach a consensus. This proposal shall be immediately discussed.
b) If no objection is raised, the Chairperson shall immediately suspend the discussion on the item of the agenda or the session.
c) If an objection is raised, by someone other than the Chairperson or the delegation making the proposal, another delegation may speak in favour of the motion, and two may speak against it, after which the proposal shall immediately be put to a vote.
d) If the proposal is approved by a simple majority of delegations present or represented having the right to vote, the Chairperson shall immediately suspend the discussion on an item of the agenda or the session.

13.6 – Adjournment of discussion on an item of the agenda or of the session:

a) During a meeting, any delegation or the Chairperson may propose the adjournment of discussion on an item of the agenda or of the session.
b) If no objection is raised, the Chairperson shall immediately adjourn the discussion on an item of the agenda or the session.
c) If an objection is raised, the Chairperson shall put this proposal to a vote.
d) If the proposal is approved by a qualified majority of delegations present or represented having the right to vote, the Chairperson shall immediately adjourn the discussion on an item of the agenda or the session.

13.7 - Order of procedural motions:

Subject to the provisions on points of order, the following motions shall have precedence, in the order set out below, over all other proposals or motions:

a) To suspend discussion on an item of the agenda;
b) To suspend the session;
c) To adjourn discussion on an item of the agenda;
d) To adjourn the session.

13.8 - Proposals by delegations:

a) Proposals for the adoption of amendments to drafts submitted to a body, and any other proposals, may be submitted orally or in writing by any delegation.
b) The body may decide to discuss and vote on a proposal only if it is submitted in writing one week before the meeting.
c) Unless it decides otherwise, the body shall deliberate or vote on a written proposal only if it has been translated and distributed in the languages in which the documents of the body must be presented.

13.9 - Withdrawal of proposals:

a) Any proposal may be withdrawn by the delegation that made it, at any time before voting begins, provided that the proposal has not been amended.
b) A proposal withdrawn in this way may be immediately reintroduced by any other delegation.

Chapter 3 Main principals mandated by the Organisation:

Article 14 The President of the Organisation:

[Ag. Article 5.4.a] 14.1 – The President shall be elected by secret ballot by a weighted qualified majority, i.e. two thirds plus one of the weighted votes of the Members present or represented by substitute, provided that one half plus one of the Members present or represented by substitute are in favour of the candidate having obtained that score. Blank and invalid votes shall be taken into account in order to determine these majorities.

Should these conditions not be fulfilled, an Extraordinary General Assembly shall be convened within a maximum of three months. During the interim period, the President in office shall maintain his/her duties.

14.2 – The President shall assume his/her duties the day after the election.

[Ag. Article 5.4b] 14.3 – The term of office of the President is three years, non-renewable. At the end of his/her term of office, the outgoing President has the right to occupy the position of first Vice-President for a new term of three years.

14.4 – A candidacy for the presidency shall be presented by the government or the authority of a Member State of which the candidate is a national, within a time limit set by the Steering Committee of the O.I.V. Candidacies received after this time limit shall not be eligible. A Member of the Organisation may only nominate one candidate. Candidates must, in principle, have participated in at least two General Assemblies. The list of candidates, together with their curriculum vitae, shall be communicated to the Members at least six months before the elections.

[Ag. Article 3.2] **Mod by EGA 3/2007** 14.5 – The President, the first Vice-President, and the Presidents of the Commissions and the Sub-commissions shall be of different nationalities. This provision shall apply without prejudice to particular conditions as set out in article 10.10 (a) for the presidency of the sub-commission.

14.6 – In the absence of candidacies for President, the Executive Committee, during an ordinary or extraordinary session, shall appoint the President of the Organisation from among the Members present, by secret ballot vote. The election shall be organised in the same manner as the election of the President by the General Assembly.

14.7 – If the President is unable to perform his/her duties, or if the position becomes vacant before the end of the term of office, the position shall be filled, until the end of his/her term of office, by the first Vice-President. If the first Vice-President is unable to perform his/her duties, the second Vice-President shall fill the position.

14.8 – The President shall be the Chairperson at meetings of the General Assembly, the Executive Committee, the Scientific and Technical Committee and the Steering Committee. Moreover, the President shall attend meetings of the other constitutive bodies of the Organisation.

14.9 - The General Assembly may, at any time, dismiss the President under the conditions of combined majority that governed his/her election.

Article 15 The first Vice-President:

15.1 – The outgoing President is by right the first Vice-President for a term of three years, non-renewable.

15.2 – The first Vice-President shall assume duty the day after the election of the President of the O.I.V.

15.3 – The first Vice-President shall attend with the President, and replace the President, as required, at the General Assembly, Executive Committee and the Steering Committee. The first Vice-President may also attend, if he/she chooses, sessions of the other constitutive bodies of the Organisation.

15.4 – The first Vice-President shall replace the President of the Organisation if the President is unable to perform his/her duties or if the position becomes vacant.

15.5 – The first Vice-President, the President, and the Presidents of the Commissions shall be of different nationalities.

Article 16 The second Vice-President:

16.1 – The Vice-President of the Scientific and Technical Committee shall be the second Vice-President of the Organisation and the second Vice-President of the Executive Committee.

16.2 – The Vice-President of the Scientific and Technical Committee shall be elected from among its members, by secret ballot, by a qualified majority, i.e. two thirds plus one of the members present or represented, for a term of three years, non-renewable. If no candidate obtains a qualified majority, a second round vote by simple majority shall be carried out, i.e. one half plus one of the members present or represented. If votes remain tied, the oldest candidate shall be elected.

16.3 – The second Vice-President shall assume duty straight after the election.

16.4 – The second Vice-President shall participate, with the President, and replace the President as required, in Scientific and Technical Committee meetings. The second Vice-President shall replace the President as Chairperson of the Scientific and Technical Committee should the President be unable to perform his/her duties.

16.5 – The second Vice-President shall attend, with the President, and replace the President as required, should the first Vice-President be unable to perform his/her duties, at the General Assembly, the Executive Committee and the Steering Committee of the Organisation. The second Vice-President may also attend, if he/she so chooses, sessions of the other constitutive bodies of the Organisation.

16.6 – In addition to chairing the Scientific and Technical Committee, should the President of the O.I.V be unable to perform any of his/her other duties or should the position of President become vacant, the second Vice-President of the O.I.V, shall replace the President should the first Vice-President be unable to do so.

Article 17 Director General

[Ag. Article 5.4.a] 17.1 – The Director General shall be elected by secret ballot by a weighted qualified majority, i.e. two thirds plus one of the weighted votes of the Members present or represented, provided that one half plus one of the Members present or represented are in favour of the candidate having obtained that score. Blank and invalid votes shall be taken into account in order to determine these majorities.

If these conditions are not fulfilled, an Extraordinary General Assembly shall be convened within a maximum of three months. During the interim, the Director General in office shall maintain his/her duties.

[Ag. Article 5.4.b] 17.2 – The term of office of the Director General is five years. The Director General is eligible for another five-year term under the same conditions required for the first election.

17.3 – A candidacy for the position of Director General shall be presented by the Government or the Authority of a Member State of which the candidate is a national, within a time limit set by the Steering Committee of the O.I.V. Candidacies received after this date shall not be eligible. A Member of the Organisation can only present one candidate. The list of candidates, together with their curriculum vitae, shall be communicated to Members at least six months before the elections.

17.4 – In the absence of candidacies for the position of Director General, the existing Director General shall maintain his/her duties during the period required to seek a candidate.

17.5 – The Director General is in charge of the internal management of the O.I.V, as well as of the recruitment and management of staff in the general secretariat.

17.6 – The duties and responsibilities of the Director General are outlined in Title IV "Specific status of the Director General".

17.7 – Should the Director General be unable to perform his/her duties, they may be temporarily performed by the Assistant Director General or, if the latter is unable to do so, by the most senior member of the management staff.

17.8 – Should the position of Director General become vacant, for whatever reason, the Assistant Director General or, if he/she is unable to perform his/her duties, the most senior member of management staff, shall fill the position until the new Director General has assumed his/her responsibilities.

17.9 – The General Assembly may, at any time, dismiss the Director General under the conditions of combined majority that governed his/her election.

Chapter 4
Mod by EGA 2013/10/02

Quinquennial Strategic Plan and its annual implementation:

Article 18

Quinquennial Strategic Plan:

[Ag. Article 3.3**]**

Mod by EGA 10/05

18.1 – A draft Strategic Plan shall be drawn up by the Scientific and Technical Committee, in collaboration with the Director General. For a period of five years, it shall set the directions for the work to be carried out by the Commissions, Sub-Commissions and groups of experts.

The draft Strategic Plan shall be based on proposals made by Members, the groups of experts, Sub-Commissions and Commissions, assessed and prioritised by the Scientific and Technical Committee.

18.2 – The draft Strategic Plan shall indicate in particular:

a) The topics for scientific, technical, economic and legal work to be addressed during the reference period;
b) The groups of experts, Sub-Commissions and Commissions in charge of its implementation;
c) The specific need for experts not covered by the existing scientific, technical, economic and legal bodies;
d) Possible proposals for adaptation of the groups of experts;
e) The topics of work to be entrusted to each group of experts, Sub-Commission and Commission to ensure overall consistency and complementarity, in accordance with available financial means.

18.3 – The draft Strategic Plan shall be presented by the Vice-President of the Scientific and Technical Committee for prior approval to the Executive Committee before being submitted by the latter for approval by the General Assembly.

18.4 – Consensus shall be the normal method by which the Scientific and Technical Committee and the Executive Committee on the one hand and the General Assembly on the other hand shall respectively adopt the draft and the Strategic Plan. Should one or the other be unable to reach a consensus, the provisions respectively defined in Article 8 (paragraph 8.9), Article 7 (paragraph 7.9) and Article 6 (paragraph 6.10) of the present Title I "General Provisions", shall apply.

Article 19

Annual implementation of the quinquennial Strategic Plan:

19.1 – The directions set out in the Strategic Plan approved by the General Assembly shall be implemented, or, where applicable, updated, in the form of an annual programme, the draft of which shall be drawn up by the Scientific and Technical Committee.

The draft annual programme, based on proposals by the groups of experts, Sub-Commissions and Commissions, shall detail the contents of the work to be carried out during the annual reference period by each of the scientific, technical, economic and legal bodies, in accordance with the quinquennial Strategic Plan.

Added by AG 10/2016

The proposals referred to in the previous paragraph should be the result of a project presentation document (see Annex 9) or, in case of oenological practice, of the procedure adopted by OIV-CST 356-2011 (Annex 10). This should be the object of an initial review by the expert group, sub-commission or commission concerned or possibly the Scientific and Technical Committee, and should indicate the follow up to the project (see paragraph 9 of Annex 9).

Consensus shall be the normal method by which the Scientific and Technical Committee shall adopt the draft annual programme. Should a consensus not be reached, the provisions set out in Article 8 (paragraph 8.9) shall apply.

19.2 – The draft annual programme as adopted by the Scientific and Technical Committee shall be presented for approval by the Executive Committee, or, as the case may be, by the General Assembly. The approval of the annual programme by the Executive Committee or the General Assembly will enable the effective launch of the corresponding work. The Executive Committee shall normally adopt the annual programme, by consensus. Should a consensus not be reached, the provisions set out in Article 7 (paragraph 7.9) shall apply.

19.3 – The approval of the annual programme of the Strategic Plan shall be accompanied, insofar as possible, by measurable objectives.

19.4 – Insofar as possible, at the end of each annual period of reference, the results effectively obtained shall be compared with the objectives defined in the annual programme as approved by the

Executive Committee with the assistance of the delegate members of the Executive Committee, at the same time as the follow-up of the application of the resolutions by the Members of the Organisation.

Chapter 5 **Procedure for Examining Resolutions:**

Article 20 **Step-by-Step Procedure:**

Mod by AGE 10/04

Mod by GA 10/2026

20.1 – The normal method by which resolutions of a general, scientific, technical, economic or legal nature are examined, is organised according to the following step-by-step procedure:

a) Step 1: A request to add an item to the agenda of a group of experts or a Sub-Commission, in accordance with the Strategic Plan approved by the General Assembly, may be made:

- By one or more scientific delegates from the relevant group of experts or sub-Commission, within an annual timeframe approved by the Executive Committee.
- By the Director General
- By the Scientific and Technical Committee
- By the Executive Committee
- By the General Assembly.

Added by AG 10/2016
Mod by GA 10/2026

In the first case above, any new project of resolution or expertise document proposed by a scientific delegate must be initiated by the completion of the Project Presentation Document (see annex 9) which is to be reviewed by the Steering Committee and validated by the Scientific and Technical Committee. In the case of an oenological practice or method of analysis, the annex 10 must also be completed. The Steering Committee shall make recommendations, and the Scientific and Technical Committee shall decide to validate or not the addition of any new project of resolution or collective expertise document proposed by a scientific delegate or OIV Member Country, taking into account the following criteria:

i. alignment of the work with the Strategic Plan
ii. identification of transversal questions
iii. impact, relevance and urgency of the work
iv. quality and completeness of the scientific dossier
v. engagement of members and experts
vi. capacity of OIV work programme

Mod by GA 10/2026

On the completion of the above processes in all cases, the proposed new work is added to the agenda and included immediately to the workprogramme. Before the following meeting of the corresponding experts group/Sub-commission, the President, with the agreement of the Vice-President and the Scientific Secretary, shall instruct a scientific delegate or an expert examiner, or the applicant to draft a preliminary draft resolution. A timeframe should be specified for the drafting of the preliminary draft resolution.

b) Step 2: A "preliminary draft resolution" shall be submitted for initial examination by the relevant group of experts or Sub-Commission after any scientific papers relating to the subject have been provided.

The President of the relevant group of experts or Sub-Commission shall take all measures to organise the necessary consultations with other interested Sub-Commissions or groups of experts. After obtaining the consensus of the relevant group of experts or Sub-Commission and taking into account the opinions of the other interested groups of experts and Sub-Commissions, the draft resolution shall be moved up to Step 3. If a consensus is not reached, the President of the relevant group of experts or Sub-Commission shall refer the matter to the President of the Sub-Commission or the Commission to which he/she belongs.

c) Step 3: The Director General shall forward the "preliminary draft resolution" to the members of the Organisation as well as to the Presidents and Scientific Secretaries of the other Commissions and Sub-Commissions, to be transmitted to the President(s) of the group(s) of experts likely to also be interested. The Director General shall compare their comments and forward them to the Members of the Organisation, in a timely manner, for the following session of the relevant group of experts or Sub-Commission.

Mod by GA 10/2026

In order to facilitate timely circulation of comments, these should be received at least one month before the meeting of the relevant group(s) of experts or Sub-commission(s). Late comments may only be submitted as meeting room documents requiring approval of the relevant group(s) or experts, Sub-commission(s) or Commission(s) to be considered.

d) Step 4: The "preliminary draft resolution" and the comments received shall be discussed during the said session. The text shall be modified, edited, or amended, as required, and shall form the "provisional draft resolution". The President of the relevant group of experts or Sub-Commission may take whatever measures are required to organise the necessary consultations with the other Sub-Commissions and groups of experts having submitted comments.

Taking into account the conditions under which the consultations within and outside of the groups of experts and the Sub-Commissions have taken place, the President of the group of experts or the Sub-Commission, together with the Vice-President, the Scientific Secretary, and, if applicable, the special secretary, can decide to move to Step 5 or to refer the matter to the Scientific and Technical Committee in the event of special difficulties. If the matter is urgent, with the agreement of the Scientific and Technical Committee, and if no observations were made by the Members at the end of Step 3, the "provisional draft resolution" may be moved directly to Step 7 under the same conditions.

e) Step 5: The Director General shall issue the "provisional draft resolution" to the Members of the Organisation and to the Presidents of the Commissions, Sub-Commissions and groups of experts. He/she shall then compare the comments received and forward them to the Members of the Organisation in a timely manner, for the following session of the relevant group of experts or Sub-Commission.

Mod by GA 10/2026

In order to facilitate timely circulation of comments, these should be received at least one month before the meeting of the relevant group(s) of experts or Sub-commission(s). Late comments may only be submitted as meeting room documents requiring approval of the relevant group(s) or experts, Sub-commission(s) or Commission(s) to be considered.

f) Step 6: The "provisional draft resolution" and the comments received shall be discussed during the said session. The text shall be modified, edited, or amended, as required. It shall then be submitted to the relevant Commission(s) , thus forming the "draft resolution". Taking into account the conditions under which the consultations both within and outside of the group of experts or the Sub-Commission have taken place, referral to the relevant Commission(s) shall be decided by the President of the group of experts or the Sub-Commission, with the agreement of the Vice-President, the Scientific Secretary and, where applicable, the special secretary. The "draft resolution" shall then be forwarded to Step 7. Should a consensus on the "draft resolution" not be reached, the President of the group of experts or the Sub-Commission, together with the Vice-President, the Scientific secretary and, where applicable, the special secretary, may decide to return the draft resolution to Step 5. In this case, it becomes again a "provisional draft resolution". Should specific difficulties arise, if deemed advisable, the President may refer the matter to the Scientific and Technical Committee.

g) Step 7: The relevant Commission(s) shall examine this "draft resolution". The text shall be modified as required and take on the form of a "definitive draft resolution".

Given the conditions under which the Commission has worked, the decision to submit the "definitive draft resolution" to the General Assembly shall be made by the President of the Commission together with the Vice-President and the Scientific Secretary or, where applicable, jointly by the Presidents of the relevant Commissions, together with their respective Vice-Presidents and Scientific Secretaries.

The President(s), together with the Vice-President(s) and the Scientific Secretary(ies) may return the "definitive draft resolution" to Step 5, or, where applicable, may postpone presenting it to the General Assembly.

The "definitive draft resolution", before being submitted to the General Assembly, shall be examined by the "Drafting Committee" of the Organisation to finalise the "final draft resolution". The "Drafting Committee" shall be responsible for harmonising the drafting of all "final draft resolutions" and shall ensure the linguistic coherence of each resolution. The "Drafting Committee" shall be made up of the President, the Vice-Presidents, the Presidents of the Commissions and Sub-Commissions, the Scientific Secretaries of the Commissions and Sub-Commissions and the Director General.

[AG. Art 5.3 a and c]

h) Step 8: The General Assembly shall examine the "final draft resolution", discuss it, makes changes if necessary, and shall make its decision in accordance with the provisions of Article 5 paragraphs 3a and 3c of the Agreement.

Added by GA 10/2026

20.2 – If a resolution remains at Step 3, Step 5 or Step 7 for two consecutive meetings of the relevant group(s) of experts, Sub-commission(s) or Commission(s), it will automatically be referred to the following Steering Committee meeting for review. The Steering Committee may recommend a project be paused or withdrawn based on the following considerations:

a. low or no priority under the current version of the Strategic Plan; or
b. absence of support from member states other than the proposing member state (or the member state of the proposing expert); or
c. absence of support from the proposing member state (or the member state of the proposing expert); or
d. lack of expertise or capacity within the OIV to progress the project.

The recommendation of the Steering Committee will be referred to the CST for consideration and validation. As an alternative to pausing or withdrawing a project, the Steering Committee or CST may recommend to the relevant group(s) of experts, Sub-commission(s) or Commission(s) a process to ascertain if further progress on the project is possible.

Added by GA 10/2026

20.3 – If a resolution remains at Step 3, Step 5 or Step 7 for three consecutive meetings of the relevant group(s) of experts, Sub-commission(s) or Commission(s), it will automatically be referred to the following CST meeting for a decision to maintain it on the OIV work programme or to withdraw the project. As an alternative to pausing or withdrawing a project, the CST may recommend to the relevant group(s) of experts, Sub-commission(s) or Commission(s) a process to ascertain if further progress on the project is possible.

Article 21 **Accelerated Procedure of an exceptional nature:**

For resolutions of an exceptional nature, which must be made within a time frame that is incompatible with the normal procedure, the following accelerated procedure may be implemented:

a) The Director General may refer to the Steering Committee a memorandum establishing a specific request on a special or topical issue raised by a Member of the Organisation, the Scientific or Technical Committee, or by him/herself.
b) The Steering Committee shall assess the justification for requesting the Executive Committee to apply the accelerated procedure. If the accelerated procedure is approved, the Director General, together with the Steering Committee, shall draft a proposed resolution or recommendation and transmit it to the members of the Executive Committee informing them that, if the Executive Committee approves the accelerated procedure, it shall be transformed into an Extraordinary General Assembly. If the accelerated procedure is not approved, the issue shall be dealt with using the normal procedure, provided that it enters into the framework of the Strategic Plan, otherwise the resolution shall be abandoned.

c) The Steering Committee may refer a draft resolution or recommendation to the Executive Committee, and propose the application of the accelerated procedure. The opinion of the Steering Committee including, in particular, the timetable of the procedure shall also be provided.

d) Consensus is the normal method by which the Executive Committee shall decide whether to apply the accelerated procedure. Should a consensus not be reached, the draft resolution or recommendation shall be dealt with by applying the normal step-by-step procedure, provided that it enters into the framework of the Strategic Plan, otherwise the resolution shall be abandoned.

e) If the Executive Committee is in favour of applying the accelerated procedure, it shall become an Extraordinary General Assembly, examine the draft resolution or recommendation, discuss the matter, and make whatever changes are required, in order to have it adopted by consensus by the Members present or represented by substitute. Should a consensus not be reached, the provisions set out in Article 5 paragraph 3c of the Agreement shall apply.

f) The subsequent ordinary General Assembly shall be informed of the completion of the procedure.

Chapter 6 **Miscellaneous Clauses:**

Article 22 **World Congresses of Vine and Wine:**

Mod by EGA 6/2007

22.1 – By invitation by Members of the Organisation, and after approval of the Executive Committee, a World Congress of Vine and Wine may be held before a General Assembly. On an exceptional basis, an observer as set out in articles 3.1a, b, or 3.2a and b may invite the OIV to hold a world vine and wine congress on their territory. Should the observer as set out in article 3.2 (b) belong to a non-member state, , the approval of the Executive Committee shall be given subject to the suspensive condition of the agreement of the non-member state and that the said state address its request for accession to the OIV within a time frame set by the Executive Committee.

Mod by EGA 6/2007

22.2 – The organising of a World Congress of Vine and Wine shall be the joint responsibility of the inviting member(s) or observers and the O.I.V.

Mod by EGA 6/2007

22.3 The inviting member (s) or observers shall be in charge, in particular, of:

a) Setting the time and place of the event;
b) Proposing to the O.I.V a general theme, themes and sub-themes to form the scientific programme for the Congress and proposing potential candidates for chairing the sections of the said Congress;
c) The overall organisation, other than the scientific programme, in particular technical visits and social activities;
d) Making available suitable premises for the work of the Congress and the ensuing General Assembly;
e) Providing simultaneous interpretation for discussions of the sections, Commissions, the Executive Committee, the General Assembly and related meetings in the official languages of the O.I.V;

f) Organising the accommodation for participants of the Congress and the transportation logistics between the hotels and the work sites.

22.4 – The O.I.V shall be in charge, in particular, of:

a) Setting the general theme, themes and sub-themes to form the scientific programme for the Congress and setting a detailed agenda for corresponding work;
b) Appointing, following a proposal by the Congress organising committee, the Chairpersons, Secretaries and, where applicable, the reporters entrusted with drafting the minutes of the Congress sections;
c) Appointing, together with the Congress organising committee, the Chairpersons and Secretaries of each sub-section;
d) Selecting, together with the Congress organising committee, the proposals for papers written by specialists having responded to the call for papers;
e) Ensuring, together with the Congress organising committee, communication with speakers;
f) Inviting and monitoring the appointment of delegates and heads of delegations by each Member as well as the States and international organisations invited as Observers and, where applicable, the appointment of national reporters,;
g) Centralising all documents, together with the Organising Committee;
h) Directing discussions and drafting any "preliminary draft resolutions" and proceedings reports.

22.5 – Participation in a World Congress of Vine and Wine is open to all Members, to all States and international organisations with "observer status", to States and international organisations that are neither Members nor Observers, and to private individuals.

22.6 – It shall be open to any expert or specialist wishing to contribute to the Congress to do so in the form of presentations, papers, posters or otherwise within the scope of the scientific programme.

Article 23 **Meetings, Symposiums and International Seminars of the Organisation:**

Mod by EGA 6/2007

23.1 – Meetings, symposiums and international seminars designed to study in greater depth important issues of general or specific interest may be organised on the initiative of the O.I.V, one of its Members or one of its observers.

23.2 – The provisions made for the general organisation and setting of a scientific programme for World Congresses of Vine and Wine in Article 22 (paragraphs 22.3 and 22.4) shall be applied to such meetings, symposiums, and international seminars.

Article 24 **Sponsorship of the Organisation:**

24.1 – Following review by the Scientific and Technical Committee, the Executive Committee shall determine requests for sponsorship.

24.2 – The decision of the O.I.V shall be conveyed by the Director General of the Organisation to meetings, symposiums, seminars, conferences and other scientific and technical events organised by Members of the Organisation or their dependent organisations. The Director General shall ensure beforehand the scientific content of the general programme, the agenda, and the non-commercial nature of the event.

24.3 The decision of the O.I.V shall be conveyed by the Director General of the Organisation to international or national wine and spirit competitions, provided that their organisation and internal rules procedures are in accordance with the international standards of the O.I.V.

Article 25 **Official languages:**

[Ag. Article 5.6] Mod by GA 2021/07/12

25.1 – The official languages shall be French, Spanish and English, to which are added
- German and Italian, as specifically requested by relevant Members at the time of signature or ratification of the Agreement,
- Russian under the provisions defined in the Decision adopted by the General Assembly of 12 July 2021.

25.2 –Simultaneous translation and interpreting in each of the said languages shall be provided at General Assemblies, Executive Committee and Scientific and Technical Committee meetings. Documents submitted for examination by the said O.I.V bodies, including "drafts", "provisional drafts", "definitive drafts", "final drafts" of resolutions or recommendations as well as proceedings reports, shall be drafted in the said languages.

25.3 – Simultaneous translation and interpreting shall be provided at meetings of the O.I.V Steering Committee, Commissions, Sub-Commissions and groups of experts as well as at meetings of working groups created by the Executive Committee in each of the said languages necessary for communication between the participants, as requested by the participants before each meeting. The same shall apply to documents drafted before and after each of these meetings.

Article 26 **Relations with other International Organisations**

[Ag. Article 5.1] 26.1 – In accordance with the objectives and activities set out at Article 2 of the Agreement, the Director General shall maintain existing relations with other international organisations and shall make all appropriate contact with same.

26.2 – In accordance with the mandate accorded to him/her by the Executive Committee, the Director General may engage in whatever negotiations are required in order to establish formal relations with international organisations, either intergovernmental or non-governmental.

26.3 Following the proposal of the Executive Committee, proposed draft protocols of co-operation and collaboration to be signed between the O.I.V and one or more international organisation(s) shall be submitted for approval to the General Assembly.

Article 27 **Conditions for Entry into Force of the Rules of Procedure:**

[Ag. Article 10] 27.1 – Consensus shall be the method by which the General Assembly shall adopt the Rules of Procedure. Should the General Assembly not reach a consensus, the provisions set out in Article 5 (paragraph 3c) of the Agreement shall apply.

27.2 – The present Rules of Procedure shall enter into force immediately after their adoption.

Article 28 **Modification or re-writing of the Rules of Procedure:**

Mod by GA 2022/11/04 28.1 Each Member, the Executive Committee, the Scientific and Technical Committee, the Steering Committee, the President, the Vice-Presidents and the Director General may propose modification or re-writing of the present Rules of Procedure. Proposals shall be made in writing to the Director General, who, should the proposal not come from the Executive Committee, shall refer it to the Executive Committee for information and review.

A specific meeting of the Executive Committee shall be organised in the form of a Rules Committee meeting to review proposals for modification or adaptation of the Rules of Procedure. The Director General shall take responsibility for the secretariat of this Rules Committee and report to the Executive Committee at its plenary session.

Mod by EGA 2013/10/03 28.2 – The Director General shall communicate this proposal, in writing, to all Members of the Organisation, together with the opinion of the Executive Committee. If, within four months of the date of communication, no Member has expressed, in writing, opposition to the presentation of the proposal, the Director General shall present it for approval at the next General Assembly. If one or more written oppositions are expressed, the proposal shall once again be sent for review by the Executive Committee.

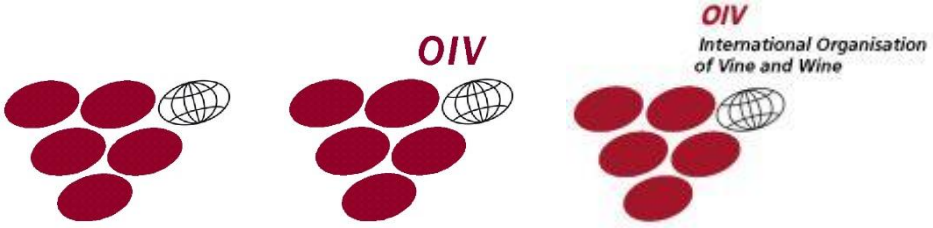
[Ag. Article 5] 28.3 – Consensus shall be the method by which the General Assembly shall make the decision in the exercise of its functions. Should the General Assembly not reach a consensus, the provisions as set out in Article 5 of the Agreement shall apply.

28.4 – If approved, the proposed modification or adaptation of the Rules of Procedure shall enter into force immediately after its adoption. The Director General shall circulate the consolidated amended version of the Rules of Procedure to the Members of the O.I.V.

28.5 – If not approved, proposals for modification or adaptation of the present Rules of Procedure shall be dismissed.

Article 28 **Protection of the name, abbreviation and logo of the OIV**

«OIV», « O.I.V. », « oiv », or «o.i.v.» is the abbreviation of the International Organisation of Vine and Wine. The initials are not to be translated into any language.
The OIV logo, in the form of a bunch of grapes, includes 6 oval forms tilted 12 degrees of which five are completely red (ref. Pantone® 187) and the sixth oval is black and is placed on the top right. This black oval represents an empty terrestrial globe including 2 latitudes and 5 meridians. This logo may be used alone or with the initials and/or the name of the Organisation above in one of the OIV official languages (French, English, Spanish, Italian, German or Russian).



The name and logo of the International Organisation of Vine and Wine shall be protected within the framework of Article 6ter of the Paris Convention for the protection of industrial property of 20 March 1883. "The countries of the Union agree to refuse or to invalidate the registration, and to prohibit by

appropriate measures the use, without authorisation by the competent authorities, either as trademarks or as elements of trademarks, emblems, of the international inter-governmental organisations, or as official signs and hallmarks".

Subject to the necessary use by national competent authorities of Member States, and unless specifically authorised by the OIV, the use of the name, abbreviation and/or its logo is forbidden, within the meaning of Article 6ter of the Paris Convention. In particular, the OIV shall not authorise the use of its abbreviation and/or its logo in relation to evaluation activities regarding the conformity, particularly accreditation of events, certification of systems, products, services, material or personal, even in the event that these certifications attest to the conformity of a standard drawn up by the OIV. Unless expressly authorized by OIV, the use of the name, the abbreviation and/or the logo of the OIV is particularly forbidden for products, in publications or Internet sites, marketing material, advertisements and company letterhead paper.

The OIV shall consequently take any measure it deems necessary to prevent or forbid the unauthorised use of its name, abbreviation and/or its logo.

Article 30 **Non-official documents**

Added by GA 10/2026

An Expertise Document is not an OIV resolution requiring consensus from all members. It does not express the official position of the OIV and must not make recommendations. A scientific and technical Expertise Document may be developed by the competent group(s) or experts, Sub-commission(s), Commission(s), or the Scientific and Technical Committee in accordance with the provision of Annex 11.1. The addition of a new Expertise Document to the agenda of any group(s) of experts or Sub-commission(s), must be initiated using the procedure in the first sub-point of Article 20 a) relating to the proposal of new items by a group of experts or Sub-commission. However, the development of the Expertise Document does not follow the step-by-step process.

A Secretariat Publication may be developed by the OIV Secretariat in accordance with the provision of Annex 11.2.

Annex 1 **Agreement of 20 January 1965 between the Government of the French Republic and the International Office of Vine and Wine relating to the head office of the International Office of Vine and Wine, to its privileges and immunities within the territory of France (Decree no. 66-680 dated 15 September 1966 – JORF 31-09-1966 p. 8309)**

Annex 2 Definition of terms used

In these Rules of Procedure, the following definitions apply:

1924 Agreement	The Agreement dated 29 November 1924 creating the International Vine and Wine Office as revised or amended
Adjournment	Deferment of discussions on an item on the agenda or of the session until a later date
Agreement	The Agreement dated 3 April 2001 creating the O.I.V as revised or amended
Attend	To receive official documents (such as agendas, reports, minutes of meetings) and to be present at meetings of the Organisation's constituent bodies. Does not include the possibility to intervene or contribute to the making of decisions
Intervene	To "attend" plus to be able to present documents and to give an opinion at meetings (taking into account the precedence of Members followed by Observers followed by others, on invitation from the President and with the agreement of official participants) without contributing to the making of decisions
O.I.V or Organisation	The International Organisation of Vine and Wine
Member	As defined by Article 2
Observer	As defined by Article 3
Participate	To "attend" plus to "intervene", plus to contribute to the making of decisions
Prorata temporis contribution	Proportional payment calculated on the basis of a specified time period
Quietus	Act by which the General Assembly recognises that the Director General as manager of the O.I.V, has carried out his/her duties in a correct manner and that he/she may be relieved of any responsibility incurred by same
Suspension	Momentary interruption of discussion on an item on the agenda or of the session.
Conflict of Interest ***Added by EGA 10/04***	Conflict of interest means that the expert or his/her partner ("partner" includes person with whom s/he has a close personal or business relationship), or the administrative unit with which the expert has an employment relationship, has a financial or other interest that could influence the expert's position with respect to the subject-matter being considered. A potential conflict of interest exists with an interest where a reasonable person could consider that a financial or other interests has the capacity to influence the expert's position with respect to the subject-matter being considered.
Effective presence or participation **Added by GA 2022/11/04**	Effective presence or participation is that which allows delegates or experts to have an effect on the meeting. The validity of O.I.V meetings rests on a two-way obligation in terms of resources: the technical (in-person or remote) resources that the O.I.V is responsible for providing to experts and delegates to ensure the effectiveness of their participation, particularly with regard to language, and on the other hand, the resources that delegates and experts must ensure they are equipped with to be able to physically or virtually join these meetings in the best possible conditions.

Annex 3 Protocol of engagement with international intergovernmental organisations

Added by EGA 1/2007

I. SCOPE
1. This protocol of engagement outlines the engagement procedures agreed between the OIV and international intergovernmental organisations that have expertise and a direct interest that bear a relation to the OIV's objectives, or that exercise functions that correspond to those of the OIV, notably those that carry out work on standards. This is in view of improving international collaboration and cooperation between the organisations.

II. TYPES OF ENGAGEMENTS
This engagement may take the form of:
A) Special observer status
B) Scientific and technical cooperation and collaboration
C) Occasional or regular invitations

A. SPECIAL STATUS FOR INTERNATIONAL INTERGOVERNMENTAL ORGANISATIONS AS OBSERVERS OF OIV PROCEEDINGS

A.1 In application of article 4 of the OIV's Internal Rules of Procedure, the purpose of granting international intergovernmental organisations (hereinafter referred to as "organisations") special status as observers of OIV proceedings is to enable them to intervene[1] in the working sessions of commissions, sub-commissions and groups of experts and attend[2] General Assembly and Executive Committee meetings whose agendas cover issues of direct interest to them.

A.2 Requests for observer status shall be addressed in writing to the Director General of the OIV and shall indicate the nature of organisation's activity and the reasons for wishing to acquire such status.

A. 3 Requests for observer status shall be examined if they are submitted by organisations with expertise and a direct interest that bear a relation to the OIV's objectives, or that exercise functions that correspond to those of the OIV, notably those that carry out work on standards. (2.1.b Agreement)

A.4 Requests for observer status shall be examined individually by the OIV's Executive Committee and shall take into consideration factors such as the nature of the activities of the organisation in question, the composition of the organisation, the number of OIV members belonging to the organisation, reciprocity in terms of the possibility of attending discussions and of documents and other aspects relating to observer status, and whether the organisation has been associated with the work of the OIV in the past.

A.5 Decisions to grant observer status shall be taken by the General Assembly. Such a decision shall be transmitted by the Director General of the OIV to the organisation in question in the form of an exchange of letters. A special agreement, adopted by the General Assembly, shall be concluded between the OIV and the organisation in question. It shall identify the specific conditions for collaboration in determining their nature and their time length in each particular case, in addition to the amount of any annual financial contribution.

A.6 Organisations with which the OIV has concluded a special agreement for cooperation and consultation shall be granted observer status within those bodies that have been specified in that agreement.

A.7 Representatives of organisations that have observer status shall normally be able to receive official documents (agendas, reports and minutes of meetings, for example) and be present at the meetings of OIV bodies, determined by the convention, and moreover, concerning the work of commissions, sub-commissions and groups of experts, they shall be able to present documents - the responsibility for which shall be taken by their governing bodies - and put forward their points of view at meetings without contributing towards decision-making.

A.8 Organisations with observer status shall receive copies of the principal collections of OIV documents that relate to the work of those bodies whose meetings they attend or intervene as observers. They shall also be able to receive other documents as specified in the clauses of special agreements for cooperation between themselves and the OIV.

[1] Intervene: To "attend" plus to be able to present documents and to give an opinion at meetings (taking into account the precedence of Members followed by Observers followed by others, on invitation from the President and with the agreement of official participants) without contributing to the making of decisions

[2] Attend: To receive official documents (such as agendas, reports, minutes of meetings) and to be present at meetings of the Organisation's constituent bodies. Does not include the possibility to intervene or contribute to the making of decisions

A.9 Observer status granted to an international intergovernmental organisation may be reviewed if it appears that the conditions on the basis of which the OIV granted that status have changed rendering a review necessary of this particular type of international cooperation. Decisions to withdraw observer status shall be taken by the General Assembly.

B. SCIENTIFIC AND TECHNICAL COOPERATION AND COLLABORATION

B.1. PROCEDURE FOR IMPLEMENTATION

B.1.1 The Executive Committee, following notification by the Scientific and Technical Committee, shall identify an international intergovernmental organisation that has specific expertise of particular importance to the work of the OIV. This organisation may be encouraged to take an active part in works of the OIV or projects of mutual interest.

B.1.2 The Executive Committee authorises the Director General to enter into any negotiations that are necessary in order to establish a formal relationship with organisations that have thus been identified.

B.1.3 The General Assembly adopts the relevant memoranda for cooperation and collaboration as proposed by the Executive Committee.

B.2. LEVEL OF COOPERATION AND COLLABORATION

B.2.1 Formulation of standards and recommendations of the OIV
B.2.2 Organisation of scientific and technical events
B. 2.3 Development of scientific and technical publications
B.2.4 Mutual exchange(s) of information and invitation to meetings
B.2.5 Any other joint project

B.3. METHODS OF COOPERATION AND COLLABORATION

B.3.1 OIV representation at cooperating organisation meetings, subject to the agreement of the cooperating organisation according to procedures as provided in the protocol.

B.3.2 Exchange of scientific and technical information relating to areas of mutual interest.

B.3.3 Regular information from the Executive Committee on cooperation and collaboration having taken place between the organisations.

C. OCCASIONAL OR REGULAR INVITATIONS

Pursuant to the conditions of articles 5.2 and 5.3 of its Internal Rules of Procedure, the OIV shall be able to invite any cooperating organisation with specific expertise of particular importance to the work of the OIV to attend certain sessions, either occasionally or regularly, in order for that organisation to present its own contextually-relevant work.

Annex 4 ***Guidelines concerning observer status of international non-governmental organisations in the OIV***

Added by EGA 4/2007

1. OBJECTIVE

In accordance with the provisions of article 26 of the Internal Rules of Procedure of the OIV, the purpose of collaboration with international non-governmental organisations is to enable the International Organisation of Vine and Wine to exchange information and professional views in addition to mutual assistance from specialists from the said organisations.

Relations with said organisations shall aim at enabling the International Organisation of Vine and Wine to accomplish its objectives by maintaining and developing the best cooperation possible to pursue the objectives of the OIV, as set out in the Agreement of 3 April 2001 with international non-governmental organisations and to implement its strategic plan.

2. TYPES OF RELATIONS

Only the category of observers shall be recognised for this type of international organisation as per article 3.2 paragraph c of the Internal Rules of Procedure.

3. CRITÈRIA FOR ELIGIBILITY:

International non-governmental organisations wishing to obtain observer status must:

a. Have a structure and an international field of activity with an international outlook and be representative of a specialised field where the organisation is engaged in activities; if representation is not worldwide it must be made up of members representing public territorial communities on a subnational level of recognised expertise;
b. Have activities which coincide in part or completely with the responsibilities of the International Organisation of Vine and Wine as set out in article 2 paragraph 2 of the Agreement of 3 April 2001:
c. Have goals and objectives in accordance with the Agreement of 3 April 2001 establishing the International Organisation of Vine and Wine;
d. Have a permanent policy-making body, duly authorised representatives, and a procedure and mechanism to enable communication with their members in different countries. Their members must have decision-making authority within these organisations on policies to follow and action proposals or have other appropriate means to express their opinions; and
e. Have a proven reputation in a particular field of expertise.

In the case of several NGO with similar objectives, interests and points of view in a given field, they shall be invited to form a committee or another body together representing the group in view of obtaining observer status with the OIV.

4. PROCEDURE TO OBTAIN "OBSERVER STATUS"

In accordance with articles 3.2 paragraph c and 3.3 and 7.1 paragraph l of the Internal Rules, all requests for "observer status" shall be presented by the Director General to the Executive Committee for approval following the opinion of the Scientific and Technical Committee.

This written request shall include the following information (in one of the official languages of the OIV):

a. Official names (s) of the organisation (with initials);

b. Complete postal address, telephone, fax and e-mail address, and web site where available;

c. Objectives and field (mandate) of the organisation, operating mode (Include statutes, constitutional instrument, regulations, deliberations (or any other official acts) of the decision making body requesting observer status from the OIV;

d. Members (name and address of each organisation and related firms, method of affiliation, indicate the number of members if possible, and the names of main persons in charge. If there are individual members in the organisation, please indicate approximate number from each country);

e. Structure (assembly or conference); council or other governing body: type of general secretariat; commissions on particular issues, where relevant;

f. Indication of source of financing (for example contributions, direct financing, outside contributions or subsidies);

g. Meetings (indicate the frequency and average number of participants; send last two annual activity reports and the report from the last meeting, including resolutions adopted);

h. Relations with other international organisations (indicate consultative status or other relations, where relevant)

i. Field(s) of activity in which participation as observer is requested (commissions and/or sub-commissions and/or expert groups), while demonstrating realisations made in the field(s);

j. Language (English, French, Spanish, Italian, German or Russian) in which documentation shall be sent to international non-governmental organisations;

k. Name, position and person in charge of relations with the OIV;

and

l. Date and signature (name and position of signatory)

4bis WRITTEN AGREEMENT BETWEEN THE OIV AND OBSERVERS

An agreement must be entered into between the OIV and the observer. In each particular case, the agreement must define the specific conditions of collaboration, including the amount of their annual financial contribution.
This agreement must be in writing and accepted by consensus by the Executive Committee.
The membership conditions must not include exclusivity clauses.
The conditions for participation in expert groups, including the number of participants from observers and declarations of interest, must be established.
All agreements must be reviewed after a period of time, either after three years or at the request of one of the parties. ***Mod by EGA 2013/10/01***

5. PRIVILEGES AND OBLIGATIONS

International non-governmental organisations with observer status shall have the following privileges and obligations:

5.1 PRIVILEGES OF INTERNATIONAL NON-GOVERNMENTAL ORGANISATIONS GRANTED "OBSERVER STATUS"

In accordance with article 3.4 of the Internal Rules, organisations granted observer status:

a) May attend[3] the General Assembly and may intervene[4] in the working sessions of the Commissions, Sub-commissions and groups of experts;
b) Receive documents and information concerning the meetings;
c) May, under the responsibility of their policy-making body, submit written exposés;

5.2 OBLIGATIONS OF INTERNATIONAL NON-GOVERNMENTAL ORGANISATIONS GRANTED "OBSERVER STATUS"

Organisations granted observer status agree to:

a. Cooperate with the International Organisation of Vine and Wine in order to carry out objectives of the OIV;
b. Support the work of the OIV and promote the circulation of information on its activities;
c. Present their reports and publications on an annual basis concerning their activities to the Director General;
d. Keep the Director General of the OIV up-to-date on modifications made on their objectives, structure, and composition, as well as important changes made by their secretariat;
e. Pay an annual financial contribution in accordance with article 3.5 of the Internal Rules;

and

[3] Attend: To receive official documents (such as agendas, reports, minutes of meetings) and to be present at meetings of the Organisation's constituent bodies. Does not include the possibility to intervene or contribute to the making of decisions
[4] Intervene: To "attend" plus to be able to present documents and to give an opinion at meetings (taking into account the precedence of Members followed by Observers followed by others, on invitation from the President and with the agreement of official participants) without contributing to the making of decisions

f. Use one of the official languages in their relations with the OIV.

6. DISCONTINUANCE OF "OBSERVER STATUS"

6.1 Observer status granted to an international non-governmental organisation can be revised conditions which lead the OIV to grant this status have been modified requiring a review of this observer status. The Executive Committee shall decide on revising observer status.

6.2 In accordance with article 3.5 of the Internal Rules of Procedure of the OIV, and in the event of non-payment of three successive annual financial contributions, the Director General of the O.I.V shall notify the beneficiary granted "observer status". If the situation is not regularised during the two years following the thirty-first of December of the third year of non-payment, the beneficiary granted « observer status » in question shall be automatically excluded from the Organisation. The Director General shall notify this exclusion to the concerned observer status members and shall inform the Executive Committee.

6.3 In accordance with article 3.5 of the Internal Rules of Procedure of the OIV, any observer may withdraw from the Organisation at any time, following six months written notice addressed to the Director General of the O.I.V. Such Observers shall be liable for their financial contribution, calculated prorata temporis, to the effective date of their withdrawal.

Annex 5 ***Guidelines for granting OIV sponsorship for symposiums, meetings and international seminars***

Added by EGA 5/2007

1. SUBJECT: In accordance with Article 24.2 of Title I « General Provisions » of the Internal Rules of Procedure of the O.I.V., sponsorship of the International Organisation of Vine and Wine may be granted to **meetings, symposiums, seminars, conferences and other meetings of a scientific and technical nature** organised by members of the Organisation or related organisations.

2. CRITERIA FOR SPONSORSHIP:

- The event must have non-commercial scientific and technical characteristics.
- The event must be designed to study in greater depth important issues of general and, if possible, of international interest.

3. DOCUMENTS TO BE SUPPLIED BY THE ORGANISER IN ONE OF THE OFFICIAL LANGUAGES OF THE OIV:

The organiser shall supply all required documents as set out in the annex in addition to any information the organiser deems useful along with the application form.

4. REVIEW OF REQUEST:

4.1 The request for sponsorship shall be addressed to the Director General of the O.I.V. with the available information using the relevant application form.

4.2 The Director General may request any further information he/she deems necessary for review of the request.

4.3 When the event is organised in a member's country or by a person of a member country, the request with the corresponding documentation shall be conveyed by the Director General of the OIV to the delegate(s) of these members of the Executive Committee for opinion.

4.4 The Director General shall convey all documents provided by the organiser to the members of the Scientific and Technical Committee of the OIV for opinion and to the official delegates of the Executive Committee.

4.5 In order to be reviewed by the next CST and COMEX of the OIV, the Director General must receive requests by 31 January at the very latest for review in March, or by 15 September for review in October; that being at least four months before the event takes place. On an exceptional basis, when the decision making bodies of the OIV are unable to render a decision within the time delay, the Director General, when the above-mentioned criteria has been fulfilled, following written consultation of the delegate(s) or the member(s) concerned by the event, shall address the members of the Steering Committee for decision. The Director General shall convey this decision to all members of the Executive Committee.

4.6 In no case shall the fact of referring to the O.I.V., authorise using the name or logo of the International Organisation of Vine and Wine in documents, information or news releases done by the organiser before sponsorship is officially granted.

5. GRANTING OF SPONSORSHIP:

5.1 The decision to grant or not grant sponsorship shall be made by the Executive Committee after opinion of the Scientific and Technical Committee, or under specific conditions as set out in above- mentioned 4.5 article, by the Steering Committee.

5.2 The decision shall be conveyed by the Director General.

5.3 This decision shall be definitive and may not be appealed.

5.4 Sponsorship shall only be granted for competitions provided for in the request at the indicated dates.

6. BENEFITS AND OBLIGATIONS LINKED TO GRANTING SPONSORSHIP

6.1 Approval given by the O.I.V. shall imply that reference of this sponsorship be included on all background documents related to the competition with the mentions « under the auspices of or the high sponsorship of the International Organisation of Vine and Wine ». The O.I.V. initials shall not be translated or modified. The logo shall be used in reference with this sponsorship.

6.2 Approval given by the O.I.V. commits the competition organiser to bear the expenses of the person appointed by the O.I.V to monitor the application of the standards of the competition under the same conditions as other speakers invited. Bearing expenses includes travel expenses, housing, and registration fees for the person appointed by the O.I.V. The option to appoint a person to attend these events is left solely up to discretion of the OIV.

6.3 The agreement given by the O.I.V commits the organiser of the event to address to the OIV all acts which shall be published for the event.

REQUEST FOR SPONSORSHIP OF MEETINGS,

SYMPOSIUMS AND SEMINARS

- Name of event:

- Object/ Theme:

- Dates: Place: Country:

- Organiser in charge:
(complete name, phone number and address)

Telephone Fax E-mail

- Programme: (enclose specific programme)

- List of speakers confirmed or programmed:

- Attendees:

- Other sponsorships requested:

- Type of publication and/or acts proposed:

REQUEST FOR SPONSORSHIP
OFFICIAL APPLICATION FORM

- Name of organiser:

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Requests O.I.V sponsorship for the following event:

Meeting - Symposium – Seminar – Conference –
Other meeting of scientific or technical nature

Entitled:

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which shall be conducted in compliance with the enclosed application form.

I pledge to bear the expenses of the person appointed by the OIV to attend this event and shall address to the O.I.V all the acts published for this event.

Done at: on

Signature

Annex 6 ***Guidelines for granting OIV Patronage of International Wine and spirituous beverages of vitivinicultural origin competitions***

Added by OIV/Document113

In accordance with article 24.3 of the Internal Rules, the International Organisation of Vine and Wine may grant patronage to international or national wine and spirits of vitivinicultural origin competitions, provided that their organisation and internal rules procedures are in accordance with the international standards of the O.I.V.
The present document sets the guidelines which apply to granting patronages for International competitions (Title I) and national competitions (Title II).

Title I: International competitions

1. SUBJECT: Definition of conditions and procedure for granting sponsorship of the O.I.V. for international wine and spirited beverages of vitivinicultural origin competitions in accordance with article 24.3 of the Internal Rules.
There can be two types of international competitions; general, that being open to all categories as provided for in the standard to international competitions, or by category, that being limited to one or several categories of wine or spirituous beverages of determined vitivinicultural origin.

2. CONDITIONS FOR GRANTING PATRONAGE:

2.1 Organisers of international wine and spirituous beverages of vitivinicultural origin must comply with standards of the O.I.V. for international competitions for wine and spirituous beverages of vitivinicultural origin and the present guidelines in force when the request is made.

2.2 The competition must have an international outlook.
- Participation in a previous competition with samples from at least 8 countries for general competitions or at least 5 for category competitions is required;
- At least 20 % for general competitions or at least 15 % for category competitions of total number of samples presented at the previous competition must come from countries other than the organiser's.

2.3 Each competition shall require the presentation of over 500 samples for general competitions or 300 for category competitions at a previous competition.

However, in derogation of this rule, international competitions which have the accreditation or tutelage of public bodies of organiser countries may be exempted from observing the limits mentioned in points 2.2 and 2.3 to request patronage of the O.I.V.

2.4 A previous edition of the competition (without patronage) must be organised with the participation of an observer, appointed by the O.I.V., to review and report on operations. This trial observation shall not be required for an already sponsored competition set up by the same organiser on another territory. An international competition given to a new organiser shall loose O.I.V. patronage and shall be observed in order to be granted this patronage once again.

2.5 Organisers of international competitions shall share the administrative expenses of patronages by paying a contribution amount to the O.I.V., set by the Executive Committee of the O.I.V., per sample.

2.6 However, for request for patronage for competitions which are members of the VINOFED and which are observers of the O.I.V. shall be made directly through the Vinofed secretariat. Based on the payment of an observer contribution by Vinofed, competitions which are members are exempt from paying a contribution amount per sample provided that observer status is maintained.

3. **DOCUMENTS TO BE PROVIDED BY THE ORGANISER**:

The organiser shall supply all required documents as set out in the attached form in addition any information the organiser deems useful, along with the application form in one of the official languages of the O.I.V.

4. REVIEW OF REQUEST:

4.1 The request for patronage shall be addressed to the Director General of the O.I.V. with the available information using the corresponding application form for competitions.

4.2 The Director General of may request any information he/she deems necessary for the review of the request.

4.3 When the event is organised in a member's country or by a person of a member country, the request with the supplied information shall be conveyed by the Director General of the O.I.V. to the delegate(s) of these members of the Executive Committee for opinion.

4.4 The Director General shall convey documents provided by the organiser, in addition to the appointed observer's report (in the case of a previous edition) or from the commissioner expert (for future editions) to the members of the Scientific and Technical Committee of the O.I.V. for opinion and to the delegates of the Executive Committee.

4.5 In order to be reviewed by the next CST and COMEX of the O.I.V., the Director General must receive requests by 31 January at the very latest for review in March, or by 15 September for review in October; that being at least four months before the event takes place. On an exceptional basis, when the decision making bodies of the O.I.V. are unable to render a decision within the time delay, the Director General, when the above-mentioned criteria has been fulfilled, following written consultation of the delegate(s) or the member(s) concerned by the event, shall address the members of the Steering Committee for decision. The Director General shall convey this decision of the Steering Committee to all members of the Executive Committee.

4.6 The name, acronym or logo of the International Organisation of Vine and Wine shall in no case be used in documents, information or news releases done by the organiser of international competitions. Their use is subject to being granted patronage. In no case shall the fact of referring to the O.I.V. authorise prior usage.

5. GRANTING PATRONAGE:

5.1 The decision to grant or not grant patronage shall be made by the Executive Committee after opinion of the Scientific and Technical Committee, or under specific conditions as set out in above- mentioned 4.5, by the Steering Committee.

5.2 The decision shall be conveyed by the Director General.

5.3 This decision shall be definitive and may not be appealed.

5.4 Patronage for an international competition shall be granted for one edition.

6. BENEFITS AND OBLIGATIONS LINKED TO GRANTING PATRONAGE

6.1 Approval given by the O.I.V. shall imply that reference of this patronage be included on all background documents related to the competition with the mentions « under the auspices of or the high patronage of the International Organisation of Vine and Wine ». The O.I.V. initials shall not be translated or modified. The logo shall be used in reference with this patronage.

6.2 Approval given by the O.I.V. commits the competition organiser to bear the expenses of the expert commissioner appointed by the O.I.V. to monitor the application of the standards of the competition. Bearing expenses under the same conditions as those given to all the members of the jury includes travel expenses, housing, and registration fees for the person appointed by the O.I.V. These obligations shall be applied mutatis mutandis to the observer appointed by the O.I.V. for a first request for patronage.

6.3 The agreement given by the O.I.V. commits the organiser of the event to address to the O.I.V. all acts and notably list of winners, which shall be published for the event.

6.4 The agreement given by the O.I.V. commits the organiser of the competition to pay the contribution as provided in point 2.5 of the present guidelines to the O.I.V.

Title II: National competitions (to be drafted)

REQUEST FOR PATRONAGE
OFFICIAL APPLICATION FORM

- Name of organiser:

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Requests O.I.V. patronage for an international wine and/or spirituous beverages of vitivinicultural origin competition entitled:

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which shall be conducted in compliance with the enclosed application form.

I pledge to respect the O.I.V. international wine and spirituous beverages of vitivinicultural origin competition standard and guidelines for granting sponsorships.

Done at: on

Signature

REQUEST FORM FOR PATRONAGE

INTERNATIONAL WINE AND SPIRITUOUS BEVERAGES OF VITIVINICULTURAL ORIGIN COMPETITION

- Name of competition:

- Date: Place: Country:

- Organiser in charge:
(Complete name, phone number and address)

Telephone Fax E-mail

- Rules and procedure for the competition: (mandatory document must be enclosed)

- List of wine tasters (confirmed or programmed):

- Other requested patronages:

- Medium and means of broadcasting winners and/or acts programmed:

Annex 7 ***OIV Research grant program in support of priority programme fields***

Added by AGE
10/03

Within the framework of developing its Strategic Plan, the OIV may grant research scholarships in priority programme fields on a yearly basis. Grants offered within the framework of this programme are short term (six months to fifteen months maximum) and are provided for specific post graduate training programmes. Targeted candidates must be very qualified, with the desire to pursue their research, further knowledge and keep up on the latest progress made in their field of study and/or work.

DEADLINE FOR SUBMITTING REQUESTS:

Criteria for the research grant programme of the OIV in support of priority programme fields

A. Targeted candidates

Higher university degree holder wishing to undertake or pursue doctoral studies in order to:
·undertake in-depth research;
·further knowledge;

B. Required degrees

Master's degree university level or at least +5 years of studies completed with degree obtained;
Age limit: 40 years old

C. Additional qualifications

Candidates must demonstrate that they have a skill enabling them to provide an important contribution for the implementation of the Strategic Plan of the OIV.

D. Fields of study

All proposed research field projects must reflect the strategic objectives and priorities of the program provided of the OIV in accordance with the Strategic Plan.

E. Linguistic aptitudes

Candidates must know how to read and write in one of the OIV official languages.

Conditions

A. How to apply

Application forms must be filled out and sent to the OIV (OIV – Research grants – 18, rue d'Aguesseau – 75008 Paris – or job@oiv.int) 45 days before the Extraordinary General Assembly in October. Incomplete or late (based on the date on the postage stamp or the email date) requests or candidacies which do not correspond to required criteria will not be considered.

B. Length of studies

6 (six) months minimum, 15 (fifteen) months maximum.

C**. Number of proposed grants**

The number of grants shall be determined on a yearly basis in accordance to the budget adopted by the OIV.

D **Study programme**

The study and research fields must comply with the guidelines set forth in the applicable Strategic Plan.
Candidates must specify type of study/research program (see L.) they wish to pursue and draw up a specific and detailed proposal of research project while providing current knowledge, objectives and relation with the Strategic Plan. Priority shall be given to well-planned programmes.

E**. Responsibility for organising programmes**

The responsibility for the implementation of the programme and for presentation of results shall be set by an agreement with the candidate.

F. Research centre

Priority shall be given to research programmes supported by a research centre.

The work associated with the grant is to be carried out at the OIV or in a known research centre, as necessary. The applicant must be under the direct responsibility of a research director. The OIV shall appoint a scientific referrer of one of OIV's bodies (secretarial office, expert groups, etc) to monitor the project in collaboration with the research centre.

The address and place of research centre, in addition to the name of director of studies or research (including his/her telephone numbers, fax and e-mail address) and the connection of the candidate to the research centre, must be clearly indicated on the application form.

G. Draft budget

Candidates must present an overall research budget which must include all the forecast expenditures and revenue, particularly other funding sources.
Candidates must determine the draft budget for the OIV scholarship and provide:
-real cost of international and domestic travel;
-tuition fees if any
-subsidy used to cover living costs.

H. Maximum amount of grant

The amount of the OIV contribution used to cover a part or the total amount of expenses incurred by the studies, can in no case be more than 15.000 euros. If the study programme in question requires supplementary funding, the candidate shall have to find other funding sources to carry out his/her studies.

I. Analysis of candidacies

The pertinence of the request on a technical as well as on a substantive level shall be analysed by an ad hoc committee made up of heads of units and the Director General who shall present a report for each candidacy. Where necessary, the Director General shall consult an outside expert. The grant budget shall be reviewed by the Director General of the OIV.

J. Selection of candidacies

A selection committee made up of the members of the Steering Committee of the OIV shall review each report, shall draw a conclusion on each candidacy and shall then grant a scholarship to the successful applicant(s). The amount of the scholarship grant must be confirmed by the Director General of the OIV in agreement with the forecast of the OIV budget.

K. Obligations of beneficiaries

The OIV research grant holder shall agree to present results (intermediary and final) of their works in one of the official languages of the OIV on the occasion of the official OIV meetings, as determined by OIV's secretarial office. The grant holder shall submit the final report of his/her works to the OIV. This report is forwarded to Member States in its original presentation language. The grant holder shall authorise the OIV to publish and disseminate the said works or results while renouncing royalty payment.

L. Agreement on scholarship

The grant holder must provide proof of obtaining other funding sources prior to being paid by the OIV.
The granting of the scholarship shall involve an agreement made between the OIV and the grant holder which shall set the payment timetable with the initial payment, one or several intermediary payments and a final payment which shall be paid after the submitting of the final report on the works or after the presentation set in point K.

Provide 4 copies of the following documents (1 original and 3 copies), divided into 4 folders:
❑ A grant application form (download document) with 4 facial-view photographs (4 originals) glued or stapled.

❑ A description of the research centre (number of researchers, principle publications, connection to the grant holder…)

❑ A detailed Curriculum vitae of the candidate, including already carried out and projects underway along with a list of publications.
❑ The detailed research proposal which includes current knowledge, objective and research and the relation with the Strategic plan, 1 to 2 pages maximum

❑ The overall budget for research and draft budget for the scholarship grant.

❑ A copy of the national identification card or passport of the candidate,.

❑ A copy of qualifications obtained
One copy of other documents should be enclosed to the original file:
❑ Three confidential references, to be filled in by three professors or professionals having worked with the candidate at least one year. For research projects, one of the three references must necessarily be the research director.
The references must be sent by the signatories, in a closed envelope to the candidate. The candidate must enclose these with the original copy of his/her grant request file.

Annex 8 Evaluation of OIV resolutions

Added by
AGE 10/02

International Organisation of Vine and Wine resolutions shall be evaluated

Resolutions shall be evaluated on the initiative and in order of priority defined by the President, Vice-president and the Scientific secretary of each Commission and Sub-commission, as deemed necessary. Priority shall be paid to resolutions concerning method of analysis and oenological practices.

The purpose of the appended questionnaire is to collect the comments of the Members of the International Organisation of Vine and Wine on the outreach, implementation and the current status of resolutions adopted by the International Organisation of Vine and Wine in view of evaluating International Organisation of Vine and Wine resolutions.

The OIV's secretarial office gathers the results of the assessment and submits them to the Executive Committee.

Depending on the results obtained and the priorities of the Strategic plan, the Executive Committee of the OIV shall decide by consensus to put in step 1 on agenda of a Group of Experts or Sub-commission and to recommend the appropriate action that should be undertaken.

The adequate action, as recommanded by the Executive Committee, is subject to the staged procedure, as defined in article 20 of Internal Regulations.

review of OIV RESOLUTIONS	
Closing date for comments	Revision N°
Member state or observers	

Type of resolution		
OIV Resolution	Year of adoption	
Title		
OIV Commission / Sub-commission / group of experts		

To cast a vote as a part of the review of a published International Standard, all member delegates of the Comex shall complete and sign this ballot paper, and return it to the OIV Secretariat.

Evaluation of relevance of the resolution

	low 1	2	3	4	high 5
1 What is the contribution of this resolution to international trade, production and analysis?	☐	☐	☐	☐	☐
2 What is the contribution of this resolution to, health, safety, or the environment?	☐	☐	☐	☐	☐
How extensive is the use of this resolution, either directly or by national adoption, in your country?	☐	☐	☐	☐	☐

Total points

Recommended action:	Note: If the total points awarded are less than 8, the resolution should normally be proposed for withdrawal. Justification
☐ withdraw	
☐ revise/amend *	
☐ confirm	
☐ confirm, with correction of errors *	

* In case of revision/amendment, or of a proposed confirmation where there are nevertheless errors to correct, please identify the aspects concerned as an annex

	low 1	2	3	4	high 5
1 Priority for revision:	☐	☐	☐	☐	☐

Participation (to be completed in all cases)
We are prepared to participate in a new project in the case that an amendment or revision is approved by the relevant OIV Commission/Sub-commission/group of experts for the acceptance of new work items: ☐ Yes ☐ No

If "yes", please give the name(s) and address(es) of your nominated experts:
-
-

Date _____ Name _____

Annex — Additional comments relating to answers to questionnaire
(e.g. reasons for proposing withdrawal, differences between a national resolution and the International resolution, additional remarks on usage of this publication, etc.)

Annex 9 Proposal for a new project of resolution or collective expertise document

Added by AG 10/2016
Mod by GA 10/2026

A new project of resolution or collective expertise document proposed by a scientific delegate or OIV Member Country must be initiated by the completion of this Project Presentation Document which is to be reviewed by the Steering Committee and validated by the Scientific and Technical Committee. In the case of an oenological practice or method of analysis, the relevant annex must also be completed.

Each new project proposal should address a clearly defined action and include one or more specific objectives, clearly identified deliverables and an indicative timetable for their implementation.

The Project Presentation Document must be completed in full and submitted AND accompanied by a written indication of approval by the Head of Delegation concerned by **[Deadline]** at cst@oiv.int with copy at secretariat@oiv.int. Incomplete or late submissions cannot be considered for review or validation.

NEW PROJECT PROPOSAL ON

[Subject of the Proposal]

1. Subject of the Proposal

Please provide an outline of the subject of the proposed project:

2. Type of Proposal

☐ Resolution
☐ Collective Expertise Document

3. Initiator of the Proposal

A project can be presented by more than one Scientific Delegate or Member Country. The OIV Internal Rules do not provide for the initiation of a new project by an Expert who is not a Scientific Delegate for a Member Country. All new project proposals must be accompanied by a written indication of approval by the Head of Delegation of the Member Country that the Scientific Delegate represents.

- *Name(s) of Scientific Delegate(s):*
- *Member country(ies) that Scientific Delegate(s) represents:*
- *Written indication of approval by the Head of Delegation*
  ☐ YES ☐ NO

4. Purposes and scope of the proposal

Please provide an outline of the reasons for making the proposal. You should identify the added value of the project with respect to the current state of scientific and/or technical knowledge. If the project is urgent or time sensitive, you should also indicate this providing explanation.

5. Main aspects to be covered

Please specify the main scientific and technical aspects to be covered by the proposal.

6. Timeline and deliverable

Please clearly specify the expected deliverables and provide an indicative timetable for their implementation.

7. Alignment with OIV strategic objectives

Please specify sub-sections of the OIV Strategic Plan at the 3rd level (e.g. 1.1.1) to which the proposal relates, with an explanation of why the project is relevant to those sub-sections.

8. Sustainability aspects of the proposal

If any, please identify any environmental, social or economic sustainability aspects of the proposed project:

9. Sub-Commissions and Expert Groups

Please identify the relevant Sub-Commission or Expert Group where the project will be primarily developed.

Please identify any other Sub-Commission(s) or Expert Group(s) to which this proposal may be relevant, taking into account potential implications for: sustainability; regulation and international trade; food safety; other vitivinicultural products etc.

10. Relation between the proposal and other existing documents of the OIV or the other international organisations

Please specify the corresponding document(s) and if there are already existing international standards in the field

11. Expertise and resource requirements

Please identify the type of expertise and resources that the proposed project would require. If external expertise and/or resources are likely to be required, this should also be indicated. Projects requiring significant external expertise and/or resources should be accompanied by a proposal for securing such expertise and/or resources.

12. Conflicts of interest

Please indicate if the initiator of the proposal has or may have a conflict of interest. If so, please indicate the nature of the relationship and the steps proposed to manage any potential conflict in the context of the OIV's decision-making process.

Conflict of interest means that the initiator or his/her partner ("partner" includes person with whom s/he has a close personal or business relationship), or the administrative unit with which the initiator has an employment relationship, has a financial or other interest that could influence the initiator's position with respect to the subject-matter being considered.

A potential conflict of interest exists with an interest where a reasonable person could consider that a financial or other interests has the capacity to influence the expert's position with respect to the subject-matter being considered.

Annex 10 **Preliminary scientific procedure for the review of a preliminary draft of a new oenological practice and/or its modification**

Added by AG 10/2016
Mod by GA 10/2026

(RESOLUTION OIV-CST 356-2011)

1. Type of practice:
☐ new oenological practice
☐ modification of an already existing practice
☐ integration of an already existing practice
☐ extension of an existing practice to a category of different vitivinicultural practices
☐ removal of a practice in process

2. Products for which a practice is requested
☐ grapes ☐ musts ☐ wine ☐ special wine ☐ others:.....

3. Precise description/definition/name of oenological practice:
……

4. Objective(s) of the oenological practice:
…….....

5. Other practices currently underway or adopted by the OIV with the same objectives (note the sheet number of the Code of Oenological Practice of the OIV): ……..

6. Explanation of advantages compared to already existing practices:
☐ economic:.....
☐ technical:.....
☐ health:.....
☐ improved quality.....
☐ environmental impact and/or sustainability.....
☐ other (please specify):.....

7. Mode of action of the practice:
☐ Use of physical factors (heat, cold, high or low pressure, centrifugation, filtration, etc. …)
☐ Use of oenological products naturally occurring or synthetic molecules
☐ Use of combined techniques (physical and/or chemical and/or microbiology techniques)
☐ Use of micro-organisms or biotechnologies
☐ other (please specify):.....

8. Action on must, wine and other products:
☐ Techniques which enable direct or indirect modification (example: maceration techniques, microbiology techniques) the naturally present molecule or micro-organism content in wine and vitivinicultural products;

☐ Additive techniques which contribute not naturally occurring substances to wine and vitivinicultural products.
• substances
• possible substances which are derived from the decomposition of substances provided

☐ Subtractive techniques
• eliminated or partially eliminated molecules (specify the molecules, for example alcohol, sugars, organic acids, acetic acid, volatile substances, polyphenols, anthocyanins, etc.)
……

• Specify the valorisation of the by-products:
…… ……..

☐ Techniques (Biotechnologies) which induce the modification or the transformation of chemical substances in wine and vitivinicultural products.

9. Specify the necessary consumables and types of generated waste during application of this oenological practice or product:[5]

10. Specific prescriptions related to the implementation of the oenological practice:

.....

At step 4 of the step-by-step procedure, large-volume trials should, as a general principle, be conducted at a scale of not less than 10 hL, with results including physicochemical and sensory analyses. Notwithstanding the above, for specific modalities which can be studied by smaller standard production units (e.g. wine in barrels 225L), replicated trials within a range of 2 to 10 hL may be deemed acceptable where they reflect industrial practice and are sufficient to generate robust data for the assessment. Additionally, experimentation in at least two member states is required.

11. In the case of chemical products, provide clear and precise details of the identification and description of product (SIN number, CAS number, physical state, colour, etc. ...) and of the step of the development process in question (wine making, clarification....)

.....

12. In the case of physical procedures, provide clear and precise details of the procedure principle proposed

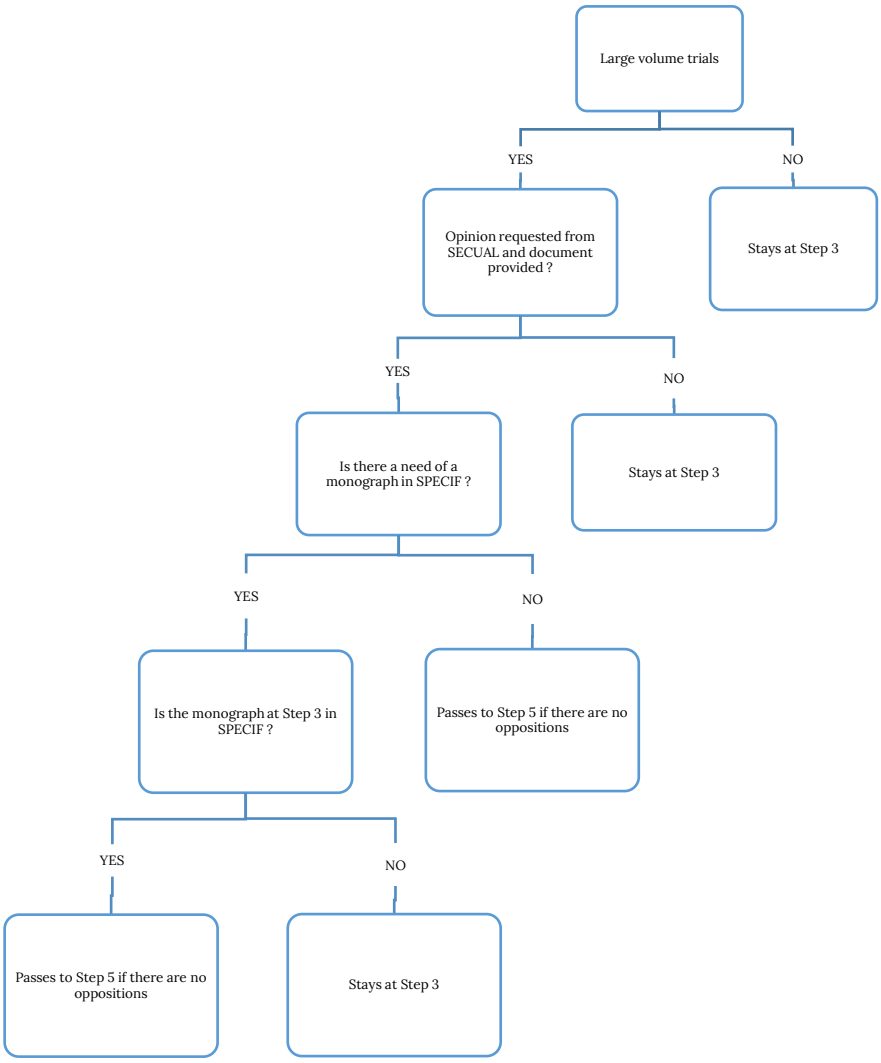
.....

13. Experimental information and bibliography
(Scientific dossier)

14. Health and safety information
(ad hoc procedure) to be attached

The decision tree to harmonise the step-by-step resolution between TECHNO, SPECIF and SECUAL expert groups

[5] The quantitative information on the consumables and waste generated are expected to be submitted to the expert group at step 3 of the step-by-step procedure.


Large volume trials
YES
NO
Opinion requested from SECUAL and document provided ?
Stays at Step 3
YES
NO
Is there a need of a monograph in SPECIF ?
Stays at Step 3
YES
NO
Is the monograph at Step 3 in SPECIF ?
Passes to Step 5 if there are no oppositions
YES
NO
Passes to Step 5 if there are no oppositions
Stays at Step 3

Annex 11 **OIV non-official documents**

Added by GA 10/2026

1. Expertise Document:

Definition:

An Expertise Document is a technical and scientifically grounded document, published by the OIV and prepared under the scientific responsibility of an OIV Expert Group or other OIV Organs. It reviews and summarises scientific and technical knowledge, regulatory practices, and other relevant information on a specific topic related to the OIV Strategic Plan.

An Expertise Document is not an OIV resolution requiring consensus from all members. It does not express the official position of the OIV and must not make recommendations (including guidelines, principles and definitions) regarding matters that are more appropriate for an OIV resolution.

Purpose:

An Expertise Document shall provide a comprehensive and objective, evidence-based analysis on a specific topic related to the OIV Strategic Plan that: supports informed discussion and decision-making within the OIV; serves as a scientific and technical reference document for future OIV resolutions; and promotes harmonised understanding of a specific topic.

Initiation and Drafting of an Expertise Document:

An Expertise Document must be initiated through the process for approval of new work projects in the Internal Rules.

An Expertise Document may be drafted by:

- experts within the relevant OIV group(s) or experts, Sub-commission(s), other relevant OIV organs, with the approval of their respective heads of delegation or scientific delegate;
- representatives of Observers;
- members of the OIV Secretariat.
- in exceptional cases, by the invitation of the Director General, specialised experts outside member delegations.

An Expertise Document must be drafted with the collaboration of at least 3 authors representing different members and/or the OIV Secretariat.

A coordinator for the preparation of the Expertise Document must be appointed, being either an expert from a member country or, exceptionally, a member of the OIV Secretariat.

An Expertise Document:

- must be drafted under the scientific responsibility of the competent expert group(s), Sub-commission(s) or other relevant OIV organs;
- must be based on validated scientific or technical data as available;
- must reflect the input of the competent OIV group(s) or experts, Sub-commission(s), other relevant OIV organs;
- may call upon ad hoc external expertise where appropriate, at the invitation of the Director General and subject to the approval of the competent group(s) or experts, Sub-commission(s), other relevant OIV organs,
- must be reviewed among competent expert groups or Sub-commission(s), Commissions, and the OIV Secretariat.

Validation:

Before publication, a draft Expertise Document must be circulated by the OIV Secretariat to the Scientific and Technical Editorial Committee appointed pursuant to Article 8.1.g for validation based on the following criteria:

- quality, clarity and comprehensiveness of the work;
- relevance to the Strategic Plan;
- scientific or global value and relevance;
- consistency with OIV operating principles and values.

The Editorial Committee should complete their review within 30 days of receipt of the draft Expertise Document. In order to make the workload of the Editorial Committee, an Expertise Document may be referred to at least two External Committee members and two external reviewers to validate the document.

After validation by the Editorial Committee and prior to publication, formal confirmation will be requested from all contributors of their willingness to be listed as authors and their agreement with the final content.

Publication:

The layout preparation, formatting and publication is under the responsibility of the OIV Secretariat.

All published Expertise Documents should be reviewed by the Editorial Committee on a regular basis to ensure that they remain accurate and up-to-date given the current state of knowledge.

2. OIV Secretariat publication

An OIV Secretariat Publication is a publication on scientific or technical subjects prepared and coordinated by the OIV Secretariat requiring validation and approval by the Director General. An OIV Secretariat Publication may cover multiple objectives and/or topics relevant to the OIV Strategic Plan, and is generally prepared for informational purposes and to support the discussions and considerations of OIV members.

An OIV Secretariat Publication is primarily drafted by members of the OIV Secretariat, occasionally with collaboration from invited experts.

An OIV Secretariat Publication is not an OIV resolution requiring consensus from all members. It does not express the official position of the OIV and must not make recommendations (including guidelines, principles and definitions) regarding matters that are more appropriate for an OIV resolution.

An OIV Secretariat Publication must be based on validated scientific or technical data as available. It must be objective and impartial and consistent with OIV operating principles and values.