



INTERNATIONAL ORGANISATION OF VINE AND WINE

Intergovernmental organisation
Established by the international agreement of 3 April 2001

INTERNSHIP OPPORTUNITY

<u>Position</u>	<u>Location</u>	<u>Date of starting</u>	<u>Duration</u>
Oenology Internship	Dijon, France OIV Headquarters	1 September 2026	6 months

About the OIV

The OIV is an intergovernmental organisation that establishes scientific and technical standards for the vine and wine sector.

Role description

During the maternity leave of the Head of the Oenology Unit, the intern will support the Unit's day-to-day activities to ensure the continuity of its technical, scientific and administrative work. Under the authority of the Director General, the intern will work closely with the Scientific Director, international experts and the other OIV Units.

Main responsibilities

1. Monitoring scientific and technical work
 - Monitor the progress of technical resolutions under development.
 - Contribute to exchanges with the Chairs of Expert Groups and Member State delegations.
 - Assist in analysing comments received during Member State consultations.
2. Supporting the coordination of Expert Groups
 - Assist in the organisation of online and in-person meetings.
 - Prepare presentations and meeting documents for participants.
 - Maintain mailing lists and shared document repositories.
 - Follow up on actions agreed during meetings.
 - Assist in drafting meeting reports and summaries.
3. Contributing to the OIV's scientific activities
 - Assist in the preparation of the World Congress of Vine and Wine and other scientific events organised by the OIV.
 - Contribute to the preparation of technical and scientific publications.
4. Additional duties
 - Carry out any other related duties and administrative or secretarial tasks as assigned.

Recruitment conditions

- 1 - Working hours: 35 hours per week
- 2 - Allowance: 650.00 € per month, plus specific compensation scheme (contribution to public transport tickets and meals)
- 3 - Mandatory internship's convention to be signed with the school/university where the applicant is studying

Qualifications required

- 1 - Citizen of an OIV Member State
- 2 - Undergraduate student (obligatory to have a university agreement)
- 3 - Excellent knowledge of English

PLEASE NOTE:

APPLICATIONS THAT DO NOT MEET

QUALIFICATIONS 1, 2 AND 3 WILL NOT BE CONSIDERED

- 4 - Excellent knowledge of Office package (Excel, Power point, Word)
- 5 - Excellent analytical and writing skills
- 6 - Knowledge of basic notions of oenology and methods of analysis
- 7 - Versatility and ability to manage work according to priorities
- 8 - Ability to work in an international team, respect for hierarchy, discretion and good interpersonal skills

Please send your application (one page CV and one page motivation letter) by e-mail to: job@oiv.int

Deadline: 3 August 2026

NB: Due to the high volume of applications, only shortlisted candidates will be contacted.