



GUIDELINES FOR SUBMITTING PAPERS

A. GENERAL INFORMATION

The papers need to reflect subject-related scientific expertise and need to be submitted via the communication platform of the congress for submitting papers <https://congress.oiv.int/congres/OIV2025MDA>

The following three types of presentation are possible:

- I. Oral presentation (15-20 minutes)
- II. Short presentation (5-10 minutes)
- III. Poster

For further information please contact: papers@oiv.int

B. PROCEDURE

Step n° 1

You set up a user account on the website by entering your data into the fields marked by an * (mandatory fields). With your user name (e-mail address) and password you are given access to a part of the web contents reserved for you

Step n° 2

You can submit your proposals for papers in the part of the web contents earmarked for you. In this context, the following points need to be taken into account:

- You need to define the type of presentation (oral presentation, short presentation or poster).
- Select one of the proposed sections and the sub-themes for your contribution.
- All participating authors shall be listed by their names and organisations, starting with the principal author.
- If an oral presentation or a short presentation is selected, the principal author is always considered to be the speaker. If this is not the case, it is necessary to provide the name of the speaker.
- We would like to point out that the registration of the speaker is mandatory.
- Every collaborating author must be identified by name, postal address and e-mail. The contact details of the principal author are particularly relevant.
- A title describing the paper shall be given. Ideally, the title should comprise between 10 and 12 words.
- To propose a paper, an abstract shall be submitted. The abstract should be as informative as possible and provide an overview of the presentation. The abstract should not exceed 4,000 characters (including spaces) per language version.



- The proposal for a presentation shall be submitted in English and two other official languages of the International Organisation of Vine and Wine (German, French, Italian, Spanish and Russian).

You can retrieve and edit your proposals for presentations until the end of the deadline for submissions.

The deadline for the submission is **21 February 2025**

Step n° 3

The submitted papers will be evaluated by the Reading and Selection Committee. In doing so, the following criteria will be applied:

- Relevance for the congress theme, sections and subthemes
- Scientific excellence
- Relevance to congress participants

The Reading and Selection Committee takes the final decision on the adoption or rejection of a proposed paper.

The final type of presentation shall be determined by the Reading and Selection Committee. If the committee does not select a presentation as an “oral presentation”, the paper can still be accepted as a short presentation or poster.

The Reading and Selection Committee reserves the right to attribute the presentation to another than the proposed section or subtheme.

You will be informed of the decisions taken by the Reading and Selection Committee from **17 March 2025**. The rules for the final papers submission which will be published as congress proceedings (oral presentation, short presentation and poster) will be made available

Step n° 4

The final version of the accepted paper to be published as congress paper shall be submitted within the deadline for submitting papers using your user account on the communication platform of the congress for submitting papers.

C. IMPORTANT DATES

- Deadline for the submission of a proposals for a presentation (abstract): **21 February 2025**
- Information about the decision of the Reading and Selection Committee: from **17 March 2025**
- Deadline for the final papers submission which will be published as congress proceedings: **11 May 2025**.



PUBLICATION AND INDEXATION POLICY FOR CONGRESS PROCEEDINGS

The **World Congress of Vine and Wine proceedings** will be published and disseminated with Open Access on the website of the IVES Conference Series <https://ives-openscience.eu/category/ives-conference-series/oiv>

All the articles published will have a stable internet identity, which facilitates and provides for consistent identification and citation.

More specifically,:

- each article will be given a **DOI (Digital Object Identifier)**, which enables the permanent identification of the document on the web, facilitates the use of bibliographic databases and produces more reliable and sustainable citations;
- each article will be published under Creative Commons Attribution (CC BY 4.0) license
- Authors retain copyright and grant the journal right of first publication with the work simultaneously licensed under a CC-BY 4.0 license allowing others to share the work with an acknowledgment of the work's authorship and initial publication in this journal.
- Authors retain copyright and are free to post their accepted papers on personal or institutional web sites, or to disseminate them in any other way, immediately after acceptance
- **Users** are free to read, download, copy and print submissions, search content and link to published articles, disseminate their full text and use them with the mandatory reference to the article's authors and initial publication in IVES Conference Series.

We are offering authors submitting their article in English or in one of the other languages of the OIV with a title and a summary in English, the chance to publish their work in **IVES Conference Series**. This is an Open Access journal dedicated to the publishing of conference proceedings in the vine and wine field.

Authors should **provide a license for publishing the article with IVES Conference Series**.

If the author does not want an electronic reference for their article because the work has already been published in another scientific journal, only the abstract will be included in the compilation of communications available during the Congress.